

TENDER NOTICE

RDF/04/18-09-2016/07

Research & Development Foundation (RDF) is a non-profit, non- governmental organization Currently working in District Sanghar with support of District Administration. RDF invites sealed tenders from registered suppliers/vendors/contractors for supply of construction material and labor for construction. The detail of schemes are given here under

S.No	Description	Specification required	Total No's
1	Construction Work of GPS Eid Mohammad Bhroi	Detail in Tender Pack	01

Terms and Conditions:

1. The tender documents can be collected from (Research & Development Foundation (RDF)House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad during office hours (9:00am to 5:00pm) or through our web-site www.rdfoundation.org.pk or by sending an e-mail to logistics@rdfoundation.org.pk
2. Sealed tenders should reach (Research & Development Foundation (RDF) on or before **(26 September 2016 at 03:00 PM)** and should be clearly marked "TENDER - Not to be opened before **(26 September 2016 at 3:00 PM)**".
3. Tenders will be opened on the same day i.e. **(26 September 9, 2016 at 03:00 PM)** in the presence of suppliers or their representatives, who wish to witness the tender opening.
4. A **pay order/ demand draft** in favor of "Research & Development Foundation (RDF)" with a Value of 2% of the bid amount must also accompany the bid as Tender Guarantee. Bids received without pay order / demand draft may be rejected.
5. **Samples of each item must** be submitted along with the bid. Non submission of samples might make the bidder in-eligible / unqualified.
6. The delivery address will be location of Tando Adam district Sanghar
7. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.
8. Lowest price will not be the sole criteria. **Quality, previous experience and timely delivery** will be considered.
9. Under no Circumstances shall any bidder deem that the entire tender shall be awarded to a single bidder.

Doc 2: Letter of Invitation to Tender

<Hyderabad –18 September 2016>

Tender Ref: RDF/04/18-9-2016/07

Dear Sir/Madam,

SUBJECT: INVITATION TO TENDER FOR SUPPLIES AND CONSTRUCTION.

Further to your enquiry regarding the publication of the above-mentioned Invitation to Tender, please find enclosed the following documents, which constitute the tender dossier:

- A. General Condition of Tender (See Doc 3)**
- B. Declaration of Eligibility (See Doc 4)**
- C. Bid form Supplier (See Doc 5)**
- D. Price Schedule (See Doc 6)**
- E. Tender Documents Receipt (See Doc 7)**

We look forward to receiving your tender on or before **< September 26, 2016 at 3:30 PM >** at the address specified in the tender dossier.

Your tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting your tender to RDF.

- 1. Technical Specification**
- 2. Financial Offer**
- 3. Signed Tenderers Declaration**
- 4. Company Certificate of Registration**
- 5. Completed 'Tenderers Relevant Experience Form'**
- 6. Samples. Please note that samples provided which do not meet the minimum specifications as per the attached tender dossier, will not qualify to the final tender evaluation process.**

Offers must be submitted in sealed envelopes, marked "not to be opened before **< 26 September 2016 at 3:00 PM >**" and should bear the tender reference specified above on the outside of the envelope for identification purposes.

Yours sincerely,

Procurement Section
RDF (Research and Development Foundation)

Tender Document

Doc: 3. General Condition for Tender

Location: Research & Development Foundation (RDF) Phone # 022-2102702-3	Tender No: (Tender Ref: RDF/04/18-09-2016/07)
Project : "UEP"	Date:

General Conditions for Tender

1. Scope: Research & Development Foundation (RDF) invites tenders for the supplies/ works described and summarized in accordance with procedures, conditions and contract terms, as prescribed in the tender documents. (RDF) reserve the right to vary the quantity of work/materials/supplies specified in the Tender Documents without any changes in unit price or other terms and conditions and to accept or reject any, all, or part of submitted offers.

2. Language: As determined by Research & Development Foundation (RDF), the working language of this tender is English. Other languages will not be accepted.

3. Qualifying and Conditions: The main criteria for admission to the tender are as follows:

- a) Certificate of Registration
- b) Valid Tax Registration
- c) Good track-record and references from previous clients
- d) Recognized bank account ((RDF) will make all payments through cross cheque or through bank transfers, and show financial soundness through bank statements.

4. Tender Basis:

All Tender Documents must be completed in full, or the application will be disqualified.

All Applicants will receive identical documents: No applicant should add, omit, or change any item, term or condition in original papers.

If Applicants have any additional request and conditions, this shall be stipulated in a separate letter accompanying the bid.

Each applicant should take one bid only.

Each bid shall be valid for the period of 90-days from its date of submission.

Bids shall be made in writing calculated in PKR only and clearly stated on the appropriate forms.

All prices must include all taxes, compulsory payments, levies and duties, including Sales Tax (if applicable).

The price schedule must include all information requested, including origin of materials.

The applicant shall attach a detailed timetable for carrying out the works and propose ways and means to realize the works.

(RDF) is not liable for any damage to the applicant person or property in the event that something should occur. (RDF) strongly recommends that all applicants take extra precaution when visiting/delivering

Supplies to a project site.

5. Scope of Works: The scope of assignment relates to supply of construction material and construction (as per specification), but is not limited to transport up till the site of delivery i.e. (District Sanghar)

6. Payments: Payment will be made upon satisfactory delivery and technical test report (if any) of the supplies to the location mentioned in tender notice / Invitation of Tender.

Tender Document

7. Performance Standards: The supplies must be undertaken in accordance with all relevant rules, regulations and statutes currently in force in Pakistan.

8. Tender Documents: All Tender Documents included in this package are listed on the Tender Document

Receipt Form, signed by each recipient.

9. Eligibility of Applicants: Applicants cannot apply if they:

Are not registered companies.

Are bankrupt or in the process of going bankrupt.

have been convicted for an offense concerning professional conduct.

have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).

have not fulfilled obligations related to payment of taxes.

Are guilty of serious misinterpretation in supplying information.

Are in situations of conflict of interest (with prior relationship to project or family or business relationship to parties on **(RDF)**).

were declared at serious fault of implementation owing to a breach of their contractual obligations

Are on any list of sanctioned parties issued by the Pakistan Government, United States

Government, and

European Union.

10. Bid Delivery: All tenders will be delivered in standard format to **(RDF)** address in a sealed envelope and by the date stated in Tender Documents. The envelope will be clearly marked with the precise reference of the invitation to which it is a response, the delivery address and the name of the applicant. Tenders delivered after the specified time will not be accepted.

11. Bid Opening: The bids will be opened in the presence of the Tender Committee and Applicant's Representative (who wish to witness), at the address and on the date specified in the Tender Documents. The applicant's name, the bid prices, the total amount of the bid, any discounts and such other information that the Commission may consider appropriate will be announced and registered in the minutes.

12. Bid Evaluation: The Tender Committee will check the tenders to ensure that they contain no amendment to the terms or any other (calculation) errors. To assist in the examination, evaluation and comparison of bids, the Tender Committee may, at its discretion, request clarification from the **(RDF)** staff or consultant.

1. **Technical Evaluation:** The offers will first be evaluated on technical merits. The technical evaluation assesses the capacity of the company on the basis of submitted technical documents.
2. **Financial Evaluation:** The financial evaluation subject to the Technical evaluation is based on the cost of assignment given in the tender.
3. **Other Evaluations:** After ranking companies according to financial and technical criteria, the Tender Committee may take into account other criteria, including, but not limited to record of past performance, integrity, samples and community rapport, when assigning companies to the designated short list.

Tender Document

13. Selection of Tender: Selection of the successful applicant will be based on the ranking of companies according to financial and technical criteria, as well as any other criteria suggested by the Tender Committee. Based on this the Tender Committee will then make a recommendation.

14. Acceptance of Successful Tender: Taking into consideration the recommendation of the Tender Committee, (RDF) will make the final choice of the awarded firm. (RDF) will then send a letter of acceptance to the successful applicant. After submitted documentation from the selected firm has been verified, the firm will then be documented as an "Annex" to the contract and will be determined by (RDF).

Government Primary School at Eid Mohammad Bhroi Taulka Tando Adam District Sanghar

1. Construction Material for Building

Type Of Scheme:		Construction of two rooms with corridor		
S No.	Item	Description	Quantity	Unit
1	Cement OPC (Lucky)	Minimum strength 5000 PSI (50 kg per beg)	355	Bags
2	Cement SR (Lucky)	Minimum strength 5000 PSI (50 kg per beg)	119	Bags
3	Crush	1/2"- 3/4" dia stone	2130	Cft
4	Hill Sand	Fine grained without boulders bolari Sand	3779	Cft
5	Bricks	First class bricks (9" * 3" * 4.5") non-pours & well burnt bricks	36311	Nos
6	Steel	Mild steel dia as per need	2924	Kgs
7	Filling Soil	Loose Soil	433	Cft
8	Front Elevation Tile	Ceramic tile Shabir first class Size 8"x8"	15	Sq:meter
9	Door	Size (4'x7') GI frame 14 gauge with two wooden panel	02	Nos
10	Window	Size (5'x4') GI frame 14 gauge with three wooden panel	06	Nos
11	Steel Grill	Average weight of Grill 1.5 kg/Sft	500	Kgs
12	Marble	Verona quality size 12"x24" with 1/2" thick	1200	Sft
13	Color including labor	Corona co:/ICI, Internal Distemper, External side weather shield & and Door Window Oil Paint	01	Nos
14	Bitumen	Good Quality	20	Kgs
15	Termite (Liquid)	05 liters	15	Liters
16	Electric Work	Two rooms with cooridoor	01	Nos

2. Labor Work for Construction of building.

Type Of Scheme:		Construction of two rooms with corridor		
S No.	Item	Description	Quantity	Unit
1	Construction Charges	Skilled & Unskilled	1060	Sq:ft

Tender Document

1. Construction Material for Boundary Wall

Type Of Scheme:		Construction of Boundary Wall		
S No.	Item	Description	Quantity	Unit
1	Cement OPC (Lucky)	Minimum strength 5000 PSI (50 kg per beg)	67	Bags
2	Cement SR (Lucky)	Minimum strength 5000 PSI (50 kg per beg)	44	Bags
	Crush	1/2"- 3/4" dia stone	237	Cft
3	Hill Sand	Fine grained without boulders bolari Sand	1485	Cft
4	Bricks	First class bricks (9" * 3" * 4.5") non-pours & well burnt bricks	15925	Nos
5	Steel	Mild steel, dia as per need, for main gate and plinth beam	140	Kgs
6	Main gate	Size (10'X6') GI Sheet 14/16 guage	433	Kgs
7	Color including labor	Corona/ICI weather shield and Door Oil Paint	1960	Sft

2. Labor Work for Construction of boundary wall.

Type Of Scheme:		Construction of Boundary Wall		
S No.	Item	Description	Quantity	Unit
1	Excavation	Boundary Wall	565	Cft
2	1:4:8-lean concrete	4" the lean concrete in foundation of boundary wall	226	Sft
3	Bricks masonry	Foundation	377	Sft
4	Plinth beam	RCC work	565	Sft
5	Super structure Work		747	Sft
6	Plaster work	Internal and External Plaster with danna work	1964	Sft
7	Main gate fitting	Boundary wall M.G fitting with plinth beam and o2 RCC pillar and foundation	01	Nos

Tender Document

5. Construction Material for Lavatory

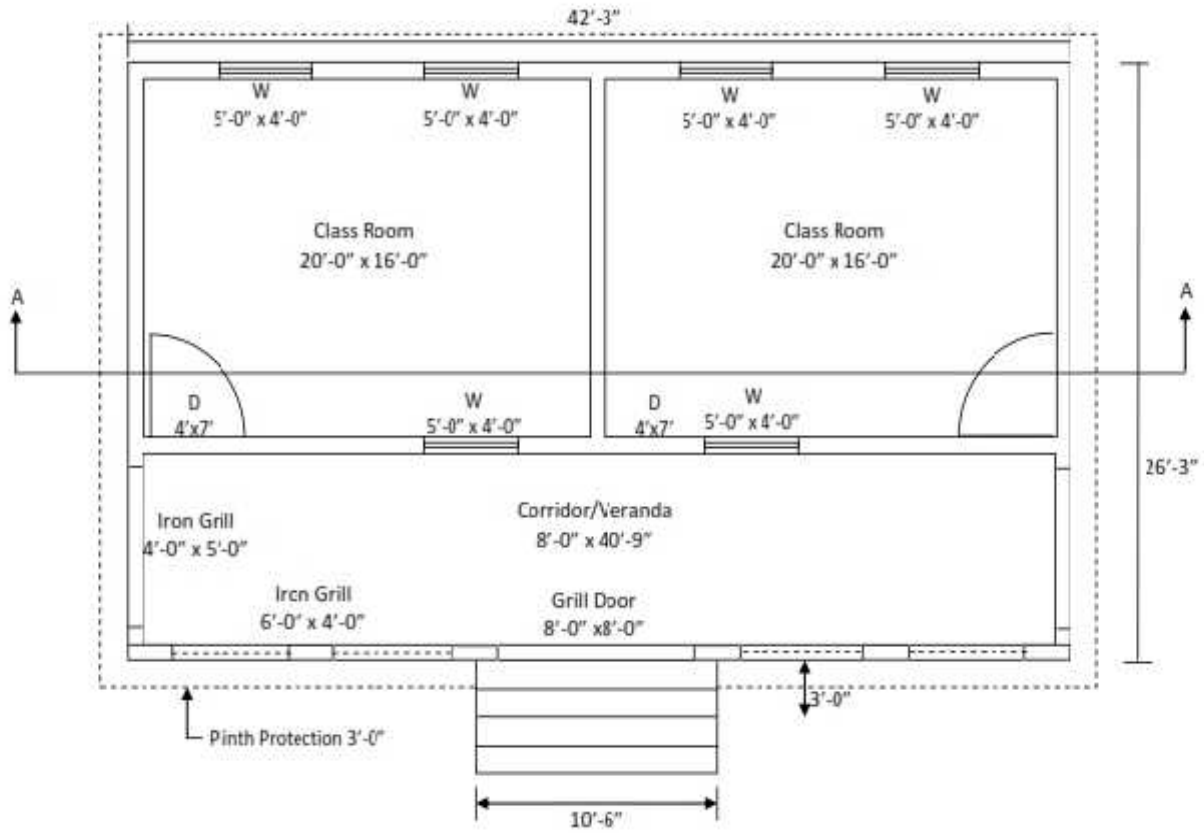
Type Of Scheme:		Construction of Lavatory		
S No.	Item	Description	Quantity	Unit
1	Cement OPC (Lucky)	Minimum strength 5000 PSI (50 kg per beg)	43	Bags
2	Cement SR (Lucky)	Minimum strength 5000 PSI (50 kg per beg)	14	Bags
3	Crush	1/2"- 3/4" dia stone	127	Cft
4	Hill Sand	Fine grained without boulders bolari Sand	581	Cft
5	Bricks	First class bricks (9" * 3" * 4.5") non-pours & well burnt bricks	6559	Nos
6	Steel	Mild steel, dia as per need	221	Kgs
7	Filling	Loose Clay	63	Kgs
8	Tile	Shabir ceramic tile (prime quality) Size (12"x18")	23	Sq.meters
9	Iron Door	Size (2.5'x6..5') average weight of door 40 kg (02 door)	80	Kgs
10	CC Jali	Size 12"x18"	02	Nos
11	Color including labor	Internal Distemper, External side weather shield & door window oil paint	01	Nos
12	Boring Work	Manual 3" dia bore for IIL Karachi machine, Machine 2.5" dia, 5' length with copper cylinder, steel cape, long handle with complete suction and casing pipe, complete material and labor.	70	Rft
13	Electric motor pump	½ to ¾ HP rooter of assli Punjab with all accessories.	01	Nos
14	Plumbing work and Sanitary work (fitting with fixture)	PPR fitting with 2-WC (SAGA/Porta Co) Wash Basin complete set with mixture,03 bib cocks (keen co), Handle valves, Long 4-long P-Trips, UPVC pipe dia 4" Jeddah Co.,Plasic jali 6"x6" 04 nos etc with complete accessories, fitting with labor	01	Nos
15	Fiber water tank	200 gallon (Master/Universal)	01	Nos
16	Electric Work	Two toilets including labor	01	Nos

6. Labor work of Lavatory.

Type Of Scheme:		Construction of Lavatory		
S No.	Item	Description	Quantity	Unit
1	Construction Charges	Skilled Unskilled	1	Nos

Tender Document

Layout Plan of Class Rooms & Corridor (Veranda)

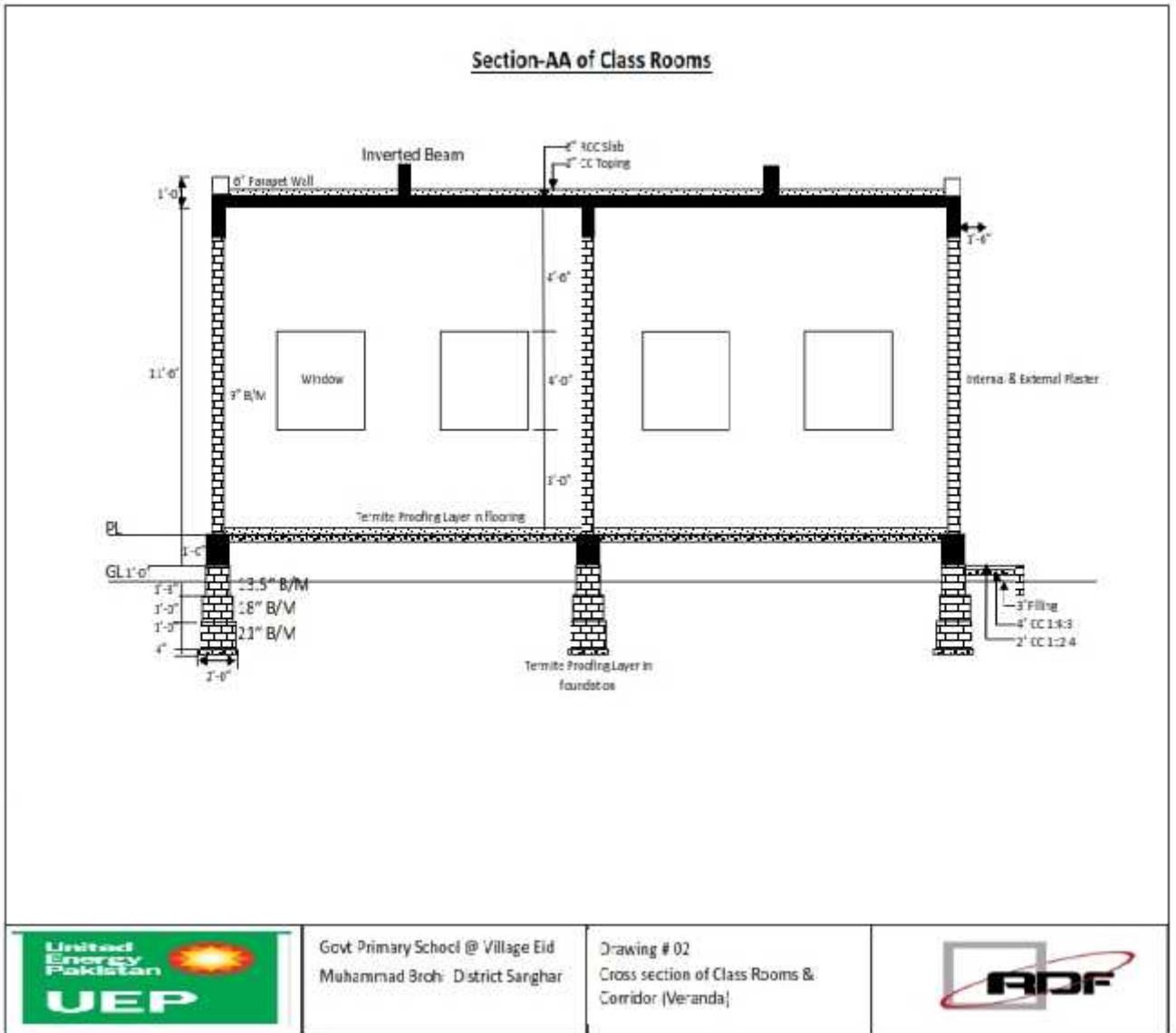


Govt Primary School @ Village Eid
Muhammad Brohi District Sanghar

Drawing # 01
Layout Plan of Class Rooms &
Corridor (Veranda)



Tender Document



Govt Primary School @ Village Eid
Muhammad Brohi District Sanghar

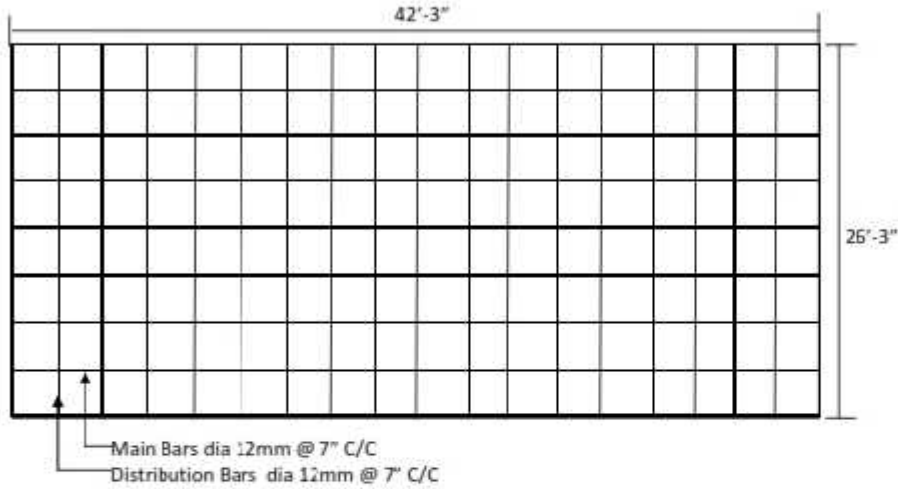
Drawing # 02
Cross section of Class Rooms &
Corridor (Veranda)



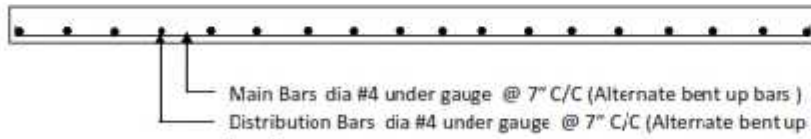
Tender Document

Detail of Reinforcement RCC Slab & Beams of Class Room

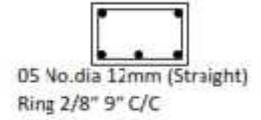
PLAN



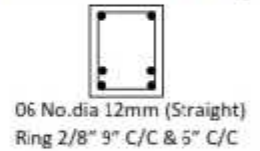
CROSS-SECTION



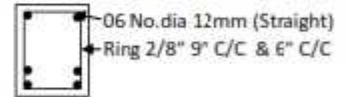
Section of Plinth Beam (13" x12")



Section of Invert Beam (9" x18")



Section of Invert Beam (Center 9" x18")



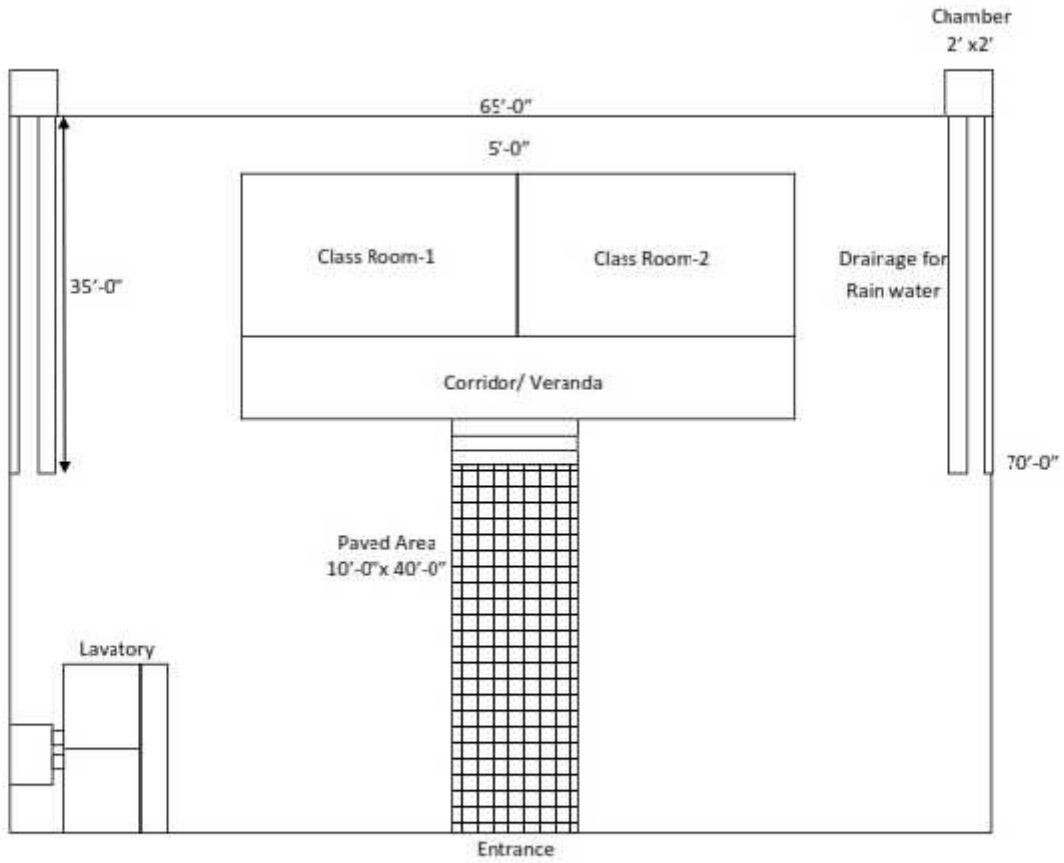
Govt Primary School @ Village Eid
Muhammad Brohi District Sanghar

Drawing # 03
Detail of reinforcement of RCC Slab
& beams of class rooms



Tender Document

Plan of School Building



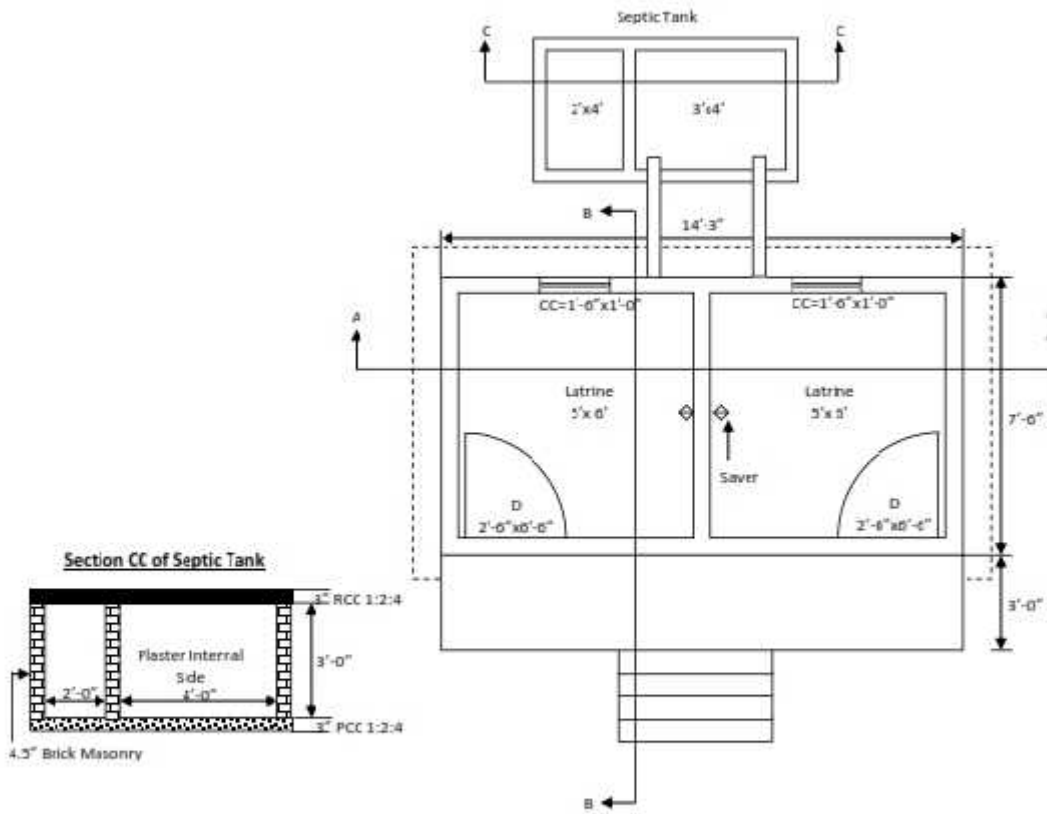
Govt Primary School @ Village Eid
Muhammad Broni District Sanghar

Drawing # 04
Plan of School Building



Tender Document

Layout Plan of Lavatory

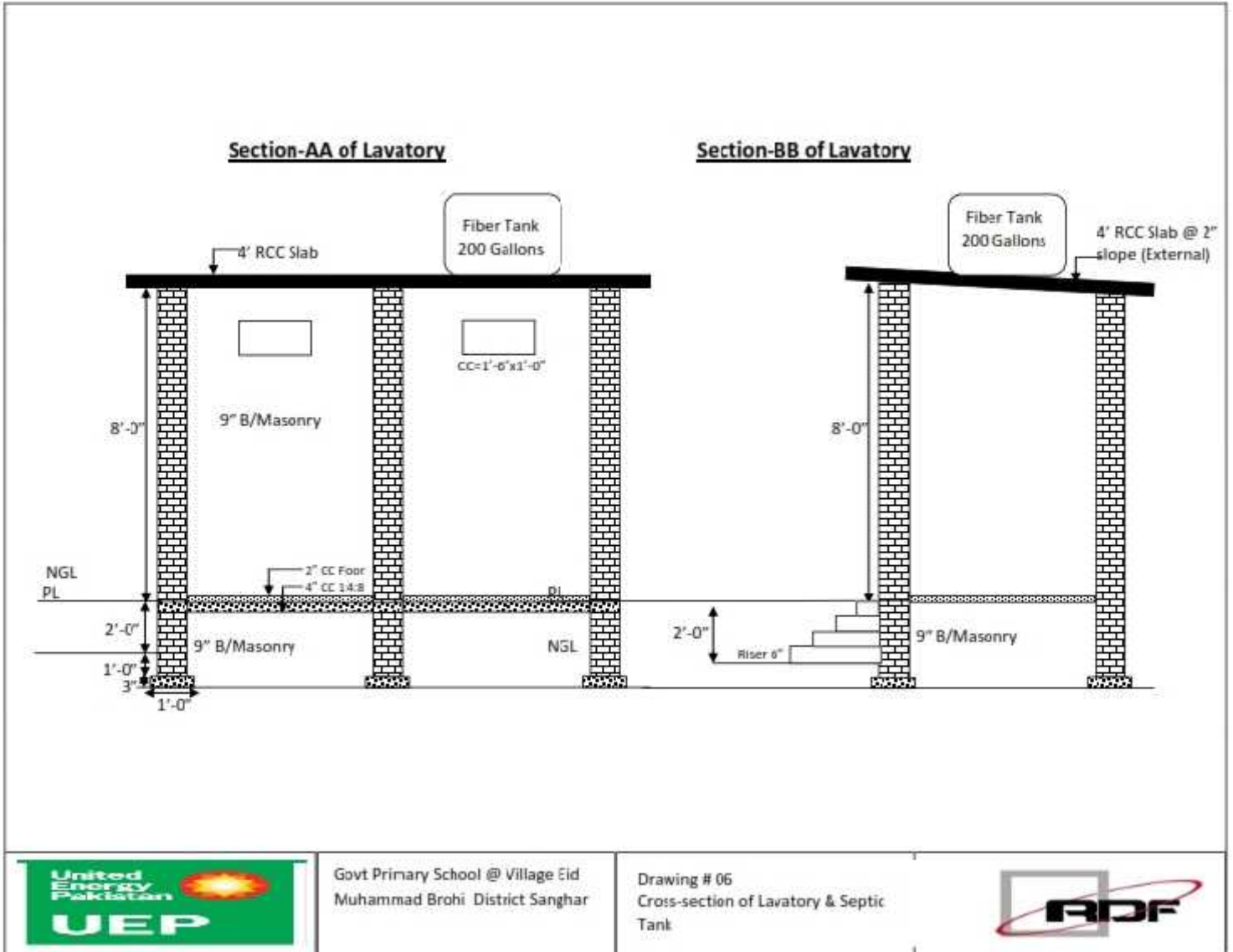


Govt Primary School @ Village Eid
Muhammad Brhi District Sanghar

Drawing # 05
Layout Plan of Lavatory



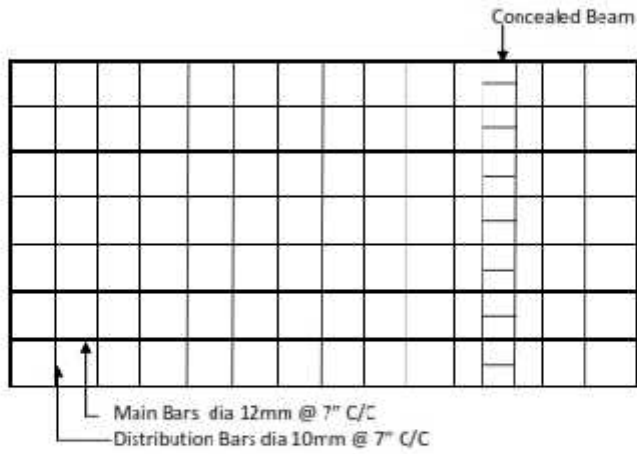
Tender Document



Tender Document

Detail of Reinforcement of RCC Slab of Lavatory

PLAN



Section of Slab



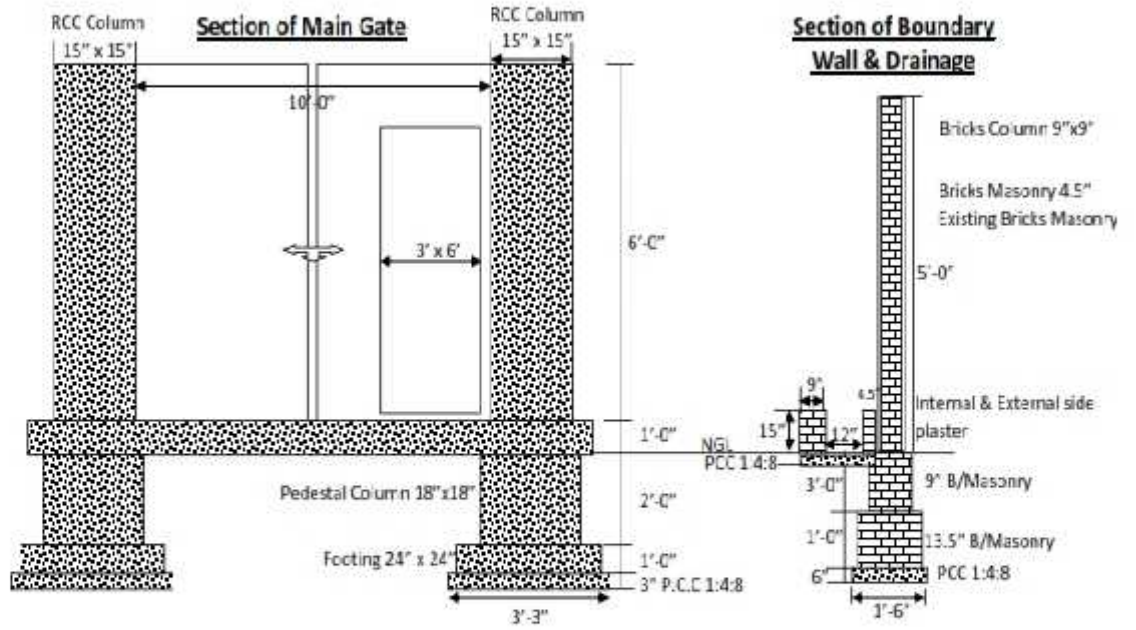
Govt Primary School @ Village Eid
Muhammad Brohi District Sanghar

Drawing # 07
Detail of Reinforcement of RCC Slab



Tender Document

Detail of Boundary Wall



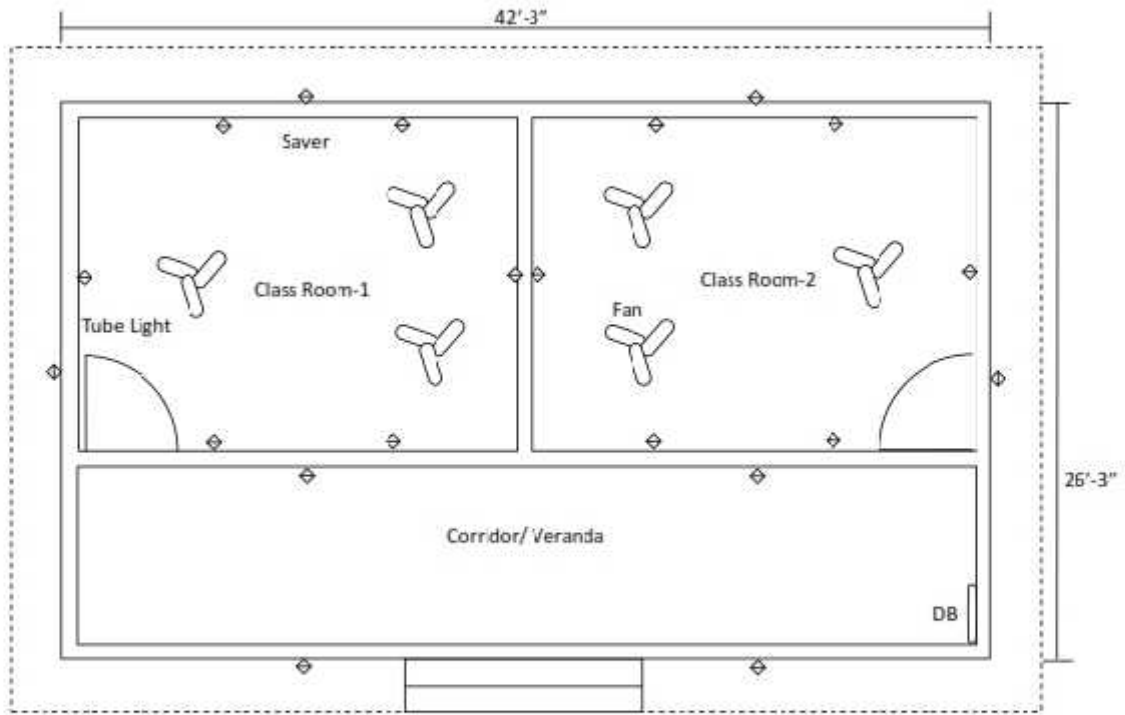
Govt Primary School @ Village Eid
Muhammad Brolhi District Sanghar.

Drawing # 08
Section of boundary wall & Main Gate



Tender Document

Layout Plan of Electrification Work



Govt Primary School @ Village Eid
Muhammad Brohi District Sanghar

Drawing # 9
Layout Plan of Electrification work



Tender Document

Terms & Conditions:

1. The tender documents can be collected from RDF Research & development Foundation (RDF) House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad **022-2102702-3** on or before **September 24, 2016** during office hours 9:00am to 5:00pm or through our web-site (www.rdfoundation.org.pk) or by sending an e-mail to (logistics@rdfoundation.org.pk).
2. Sealed tenders should reach (RDF) Research & development Foundation (RDF) House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad on or before (**September 26, 2016 at 3:00PM**) and should be clearly marked "TENDER - Not to be opened before "(**September 26, 2016 at 3:00PM**)".
3. Tenders will be opened on the same day i.e. (**September 26, 2016 at 3:00 PM**) in the presence of suppliers or their representatives, who wish to witness the tender opening.
4. A **pay order/ demand draft** in favor of "(Research & Development Foundation)" with a value of **2%** of the bid amount must also accompany the bid as Tender Guarantee. Bids received without pay order /demand draft may be rejected.
5. **Samples of each item must** also be submitted along with the bid. Non submission of samples might make the bidder in-eligible / unqualified.
6. The delivery of material will be at Tando Adam District Sanghar.
7. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.
8. Payment will be made on satisfactory delivery of supplies through cross cheque.
9. Tender Committee or its representative reserves the right to inspect the goods in successful bidder's Warehouse for verification.
10. Tender price must be inclusive of delivery costs and all admissible taxes while relevant taxes will be deducted at source. Copies of NTN numbers must also accompany the tenders.
11. Tender committee reserves the right to alter the quantity, if required.
12. An agreement will be signed with successful bidder(s) for timely supply of appropriate quality items and method of payment. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.
13. In case the supplies are delayed, (RDF) will impose a fine of 0.5 % per Day of the total amount of contract for each day of delay, and delay of material maximum 15 days after 15 days contract will be cancelled and security deposit will not refund.
14. (RDF) reserves the right to forfeit the Performance Guarantee in case of breach of the agreement.
15. Tender Offers must be valid for minimum **160 days** after the tender opening.
16. Tender publication does not constitute any commitment on part of (RDF) unless a written agreement is signed by both parties.
17. Lowest price will not be the **sole criteria; quality, delivery time and previous experience** will also be considered.
18. If any supplier is shortlist after all process and regret to accept the purchase order his security deposit will not return.

Tender Document

Research & Development Foundation (RDF) PURCHASING TERMS AND CONDITIONS

Unless the context indicates otherwise, the term “Buyer” refers to (RDF). The term “Supplier” refers to the entity named on the order and contracting with the Buyer. The term “Contract” can be taken to mean either (a) the purchase order or (b) the supply agreement, whichever is in place.

GENERAL TERMS AND CONDITIONS

1) Price: The prices stated on the order shall be held firm for the period and / or quantity unless specifically stated otherwise

2) Source of Instructions: The Supplier shall not seek nor accept instructions from any source external to (RDF) in relation to the performance of the contract.

3) Assignment: The Supplier shall not assign, transfer, sublet or subcontract the contract or any part thereof without the prior written consent of the Buyer.

4) Corruption: The Supplier shall not give, nor offer to give, anyone employed by the Buyer an inducement or gift that could be perceived by others to be a bribe. The Supplier agrees that a breach of this provision may lead to an immediate end to business relationships and termination of existing contracts.

5) Confidentiality : All data, including but not limited to, maps, drawings, photographs, estimates, plans, reports and budgets that has been compiled by or received by the Supplier under the contract shall be the property of (RDF) and shall be treated as confidential. All such data should be delivered to the authorized officials representing the Buyer upon request.

5.1 The Supplier may not communicate at any time to any other person, government or authority external to (RDF), any information that has been compiled through association with (RDF) which has not been made public except with written authorization from the Buyer. These obligations do not lapse upon termination of the contract.

6) Use of Emblem or Name: Unless otherwise agreed in writing; the Supplier shall not advertise nor make public the fact that it is not supplying goods or services to the Buyer, nor shall the Supplier in any way whatsoever use the name or emblem of (RDF) in connection with its business or otherwise.

7) Observance of Law: The Supplier shall comply with all laws, ordinances, rules and regulations bearing upon the performance of its obligations under the terms of the contract.

8) Force Majeure: The meaning of the term can be taken to mean acts of God, war (declared or not), invasion, revolution, insurrection or acts similar in nature or force.

8.1 In the event of and as soon as possible after the occurrence of any cause deemed *force majeure*, the Supplier must inform the Buyer of the full particulars in writing. If the Supplier is rendered unable either in part or in whole to perform its obligations then the Buyer shall take such action as it considers, in its sole discretion, to be appropriate or necessary in the circumstances.

8.2 If the Supplier is permanently rendered incapable in whole or part by reason of *force majeure* to complete its obligations and responsibilities under the contract then the Buyer will have the right to suspend or terminate the contract on the same terms and conditions laid out in section 9, Cancellation.

Tender Document

9) Cancellation: The Buyer reserves the right to cancel the contract should it suspend its activities or through changes to its mandate by virtue of the Executive Council of (RDF) and/or lack of funding. In such a case the Supplier shall be reimbursed by (RDF) for all reasonable costs incurred by the Supplier, including all materials satisfactory delivered and conforming to specification and terms of contract, prior to receipt of the termination notice.

9.1 Should the supplier encounter solvency problems including, but not limited to, bankruptcy, liquidation, receivership and similar, the buyer reserves the right to terminate the contract immediately without prejudice to any other right or remedy it may have under the terms of these conditions.

10) Warranty: The Supplier shall provide the Buyer with all manufacturers' warranties. The supplier warrants that all goods supplied in relation to the contract meets specification, is defect free and is fit for the purpose of the intended use. If, during the warranty period, the goods are found to be defective or non-conforming to specification, the Supplier shall promptly rectify the defect. If the defect is permanent then at the choice of the Buyer the Supplier will either replace the item at their cost or reimburse the Buyer.

11) Loss and Indemnity: The Supplier shall compensate the Buyer in full on demand for all loss, damage or injury to the Buyer which results from the Suppliers failure to comply with the Contract (whether negligent or otherwise).

12) Insurance: The Supplier shall be at all times fully insured with a reputable insurer against all insurable liability under the Contract.

13) Inspection and Test: The Supplier must inspect the goods prior to dispatch to ensure conformance to specification and/or any other provisions of the contract. The Buyer reserves the right to inspect the goods for compliance with specifications and provisions of the contract. If, in the Buyers' opinion, the goods and/or services do not comply with the specification, the Buyer will inform the Supplier in writing. In such a case the Supplier shall take the necessary action to ensure compliance, liability for any additional cost incurred for rectifying compliance will rest with the Supplier.

14) Changes: The Buyer reserves the right to make reasonable changes at any time to the specification, drawings, plans, quantity, packing instructions, destination, or delivery instruction. If any such change affects the price of goods or performance of service the Supplier and Buyer may negotiate an equitable adjustment to the contract, provided that the Supplier claims for adjustments in writing to the Buyer within 3 days from being notified of any change.

15) Export License: If an export license or licenses are required for the goods, the Supplier has the responsibility to obtain that license or licenses.

16) Payment Terms: Unless otherwise agreed, payment terms will be 15 working days from the receipt of goods and invoice.

17) Ethics: The nature of (RDF) operations necessitates that the Supplier must maintain ethical and moral standards including but not limited to, no discrimination on the basis of race, gender, religion or age, avoidance of materials/services provided with the use of slavery including child labor. Failure to maintain such standards, in the opinion of the buyer, may result in termination of the business relationship between the Buyer and Supplier. (RDF) is a signatory to and supporter of the Concern Worldwide Supplier Code of Conduct policy, which the Supplier must comply with.

Tender Document

18) Rights of (RDF): Should the Supplier fail to perform under the terms and conditions of the contract, including but not limited to failing to obtain export licenses or to make delivery of all or part of the goods by the agreed delivery date(s), the Buyer may, after giving reasonable notice to the Supplier, exercise one or more of the following rights:

Procure all or part of the goods from an alternate source, in which event the Buyer may hold the Supplier liable for additional costs incurred.

Refuse to accept all or part of the goods. Terminate the contract.

19) No Agency: This order does not create a partnership between the Buyer and Supplier or make one party the agent for the other for any purpose.

20) Severability: If any provision in this Agreement is deemed to be, or becomes invalid, illegal, void or unenforceable under applicable law, such provision will be deemed amended to conform to applicable law so as to become valid and enforceable, or if it cannot be so amended without materially altering the intention of the parties, it will be deleted, but the validity, legality and enforceability of the remaining provisions of this Agreement shall not be impaired or affected in any way.

21) Jurisdiction Clause: The Contract shall be governed by Pakistani law and the Supplier consents to the exclusive jurisdiction of the Pakistani courts in all matters regarding it except to the extent that the Buyer invokes the jurisdiction of the courts of any other country.

22) Waivers and Variations:

22.1 A failure to exercise or delay in exercising a right or remedy provided by the Contract or by law does not constitute a waiver of the right or remedy or a waiver of other rights or remedies. No single or partial exercise of a right or remedy provided by the Contract or by law prevents further exercise of the right or remedy or the exercise of another right or remedy.

22.2 No variation of the Contract shall be effective unless it is made in writing and signed by each of the parties.

23) Service of Notices:

23.1 Any notice given under the Contract shall be in writing and may be served:

Personally;

By registered or recorded delivery mail;

By facsimile transmission (confirmed by post);

By any other means which any party specifies by notice to the others.

23.2 Each party's address for the service of notice shall be at their registered address or such other address as specified by notice to the others.

23.3 A notice shall be deemed to have been served: If it was served in person, at the time of service;

If it was served by post, 48 hours after it was posted;
and

If it was served by facsimile transmission, at the time of transmission
(RDF) Ethical Purchasing Policy¹

Tender Document

(RDF) seeks to purchase goods and services which:

Are produced and delivered under conditions that do not involve the abuse or exploitation of any persons. _____

¹ This policy has been adapted from RDF Ethical Purchasing Policy which KNH-CC supports.

Have the least negative impact on the environment.

Regarding the required Code of Conduct for Suppliers, this is summarized as follows:

Employment is freely chosen.

The rights of staff to freedom of association and to collective bargaining are respected.

Working conditions are safe and hygienic.

No exploitation of children.

Wages paid are adequate to cover the cost of a reasonable living.

Working hours are not excessive.

No discrimination is practiced.

No harsh or inhumane treatment of staff is allowed.

Tender Document

(Doc:4) Declaration of Eligibility

Tenderer / Supplier:

I, the undersigned *(Name and address of representative)*

Representative of

(Name and address of company)

Declare none of the following conditions is applicable to us;

Are not registered companies.

Are not bankrupt or in the process of going bankrupt.

Have been convicted for an offense concerning professional conduct.

Have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).

Have not fulfilled obligations related to payment of taxes.

Are guilty of serious misinterpretation in supplying information.

Are in situation of conflict of interest (with prior relationship to project or family or business relationship to parties on Research & Development Foundation (RDF)).

Were declared as serious fault of implementation owing to a breach of their contractual obligations.

Are on any list of sanctioned parties issued by the Pakistan Government, United Nations, United States Government and European Union.

In the presence of

Declared

(Name & Signature)

(Stamp)

(Name, address)

(Location, date)

(Doc: 5) Bid Form (Supplies)

Date: _____

Tender No: RDF/04/18-09-2016/07

To: _____ *[name and address of Purchaser]*

Gentlemen and/or
Ladies:

Having examined the bidding documents including Tender Nos. _____ ,
the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply
and deliver _____ *[description of goods and services]* in conformity
with the said bidding documents for the sum of _____
*[total bid amount
in words and figures]* or such other sums as may be ascertained in accordance with the
Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods within _____ days of signing
of the contract. In case of delay in delivery a penalty @ 0.5% of contract amount for each
day can be imposed. In case of breach of contract (RDF) will have right to cancel the
contract.

If our bid is accepted, we undertake to provide a performance security in the form, in
the amounts, and within the times specified in the Bidding Documents.

Until a formal Contract is prepared and executed, this Bid, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per the

bidding
Documents

Dated this _____ day of _____ 2016 .

[signature & Stamp]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

(Doc: 6) PRICE SCHEDULE

Tender No. (Ref: RDF/04/18-09-2016/07

Date: _____

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at (Taulka Tando Adam District Sanghar)

Lot#1: Construction Work (Material) of two rooms with corridor

S.No	Description	Unit	Estimated Qty in No's A	Unit price inclusive of taxes, packing, loading/unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/unloading, labeling, Transportation C= AxB	Delivery Time in Days after PO / Purchase Contract
1	Cement SR/OPC (Lucky)	Bags	355			
2	Cement SR/OPC (Lucky)	Bags	119			
3	Crush	Cft	2130			
4	Hill Sand	Cft	3779			
5	Bricks	Nos	36311			
6	Steel	Kgs	2924			
7	Filling Soil	Kgs	433			
8	Front Elevation Tile	Sq.meters	15			
9	Door	Kgs	02			
10	Window	Nos	06			
11	Steel Grill	Nos	500			

12	Marble	Rft	1200			
13	Color including labor	Nos	01			
14	Bitumen	Nos	20			
15	Termite (Liquid)	Nos	15			
16	Electric Work	Nos	01			

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____

(Doc: 6) PRICE SCHEDULE

Tender No. (Ref: RDF/04/18-09-2016/07

Date: _____

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at (Taulka Tando Adam District Sanghar)

Lot#2: Labor Work (Skilled Labor & Unskilled) for construction of two rooms with Corridor

S.No	Description	Unit	Estimated Qty in No's A	Unit price inclusive of taxes, packing, loading/unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/unloading, labeling, Transportation C= AxB	Delivery Time in Days after PO / Purchase Contract
1	Construction Charges	Sft	1060			

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____

(Doc: 6) PRICE SCHEDULE

Tender No. (Ref: RDF/04/18-09-2016/07

Date: _____

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at (Taulka Tando Adam District Sanghar)

Lot#3: Construction Work (Material) for Boundary Wall

S.No	Description	Unit	Estimated Qty in No's A	Unit price inclusive of taxes, packing, loading/ unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/ unloading, labeling, Transportation C= Ax B	Delivery Time in Days after PO / Purchase Contract
1	Cement OPC (Lucky)	Bags	67			
2	Cement SR (Lucky)	Bags	44			
3	Crush	Cft	237			
4	Hill Sand	Cft	1485			
5	Bricks	Nos	15925			
6	Steel	Kgs	383			
7	Main gate	Kgs	140			
8	Color including labor	Sft	1960			

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____

(Doc: 6) PRICE SCHEDULE

Tender No. (Ref: RDF/04/18-09-2016/07

Date: _____

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at (Taulka Tando Adam District Sanghar)

Lot#4: Labor Work (Skilled and Unskilled)

S.No	Description	Unit	Estimated Qty in No's A	Unit price inclusive of taxes, packing, loading/unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/unloading, labeling, Transportation C= AxB	Delivery Time in Days after PO / Purchase Contract
1	Excavation	Cft	565			
2	1:4:8-lean concrete	Sft	226			
3	Bricks masonry	Sft	377			
4	Plinth beam	Sft	565			
5	Super structure Work	Sft	747			
6	Plaster work	Sft	1964			
7	Main gate fitting	Nos	01			

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____

(Doc: 6) PRICE SCHEDULE

Tender No. (Ref: RDF/04/18-09-2016/07

Date: _____

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at (Taulka Tando Adam District Sanghar)

Lot#4: Lavatory Work (Material)

S.No	Description	Unit	Estimated Qty in No's A	Unit price inclusive of taxes, packing, loading/unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/unloading, labeling, Transportation C= AxB	Delivery Time in Days after PO / Purchase Contract
1	Cement OPC (Lucky)	Bags	43			
2	Cement SR (Lucky)	Bags	14			
3	Crush	Cft	127			
4	Hill Sand	Cft	581			
5	Bricks	Nos	6559			
6	Steel	Kgs	221			
7	Filling	Kgs	63			
8	Tile	Sq.meters	23			
9	Iron Door	Kgs	80			
10	CC Jali	Nos	02			

11	Color including labor	Nos	01			
12	Boring Work	Rft	70			
13	Electric motor pump	Nos	01			
14	Plumbing work and Sanitary work (fitting with fixture)	Nos	01			
15	Fiber water tank	Nos	01			
16	Electric Work	Nos	01			

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____

(Doc: 6) PRICE SCHEDULE

Tender No. (Ref: RDF/04/18-09-2016/07

Date: _____

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at (Taulka Tando Adam District Sanghar)

Lot#4: Labor Work (Skilled and Unskilled) for Lavatory

S.No	Description	Unit	Estimated Qty in No's A	Unit price inclusive of taxes, packing, loading/ unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/ unloading, labeling, Transportation C= AxB	Delivery Time in Days after PO / Purchase Contract
1	Construction Charges	Nos	1			

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____

Tender Document

Location: Research & development Foundation (RDF) House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad	Tender No: (RDF)/Ref: RDF/04/18-09-2016/07
Project : "UEP"	Date:

Tender Document Receipt

Tenderer / Supplier Name:	
Address:	
Contact Number:	Email:

I hereby acknowledge receipt of one set of tender documentation for the above project.

1. Tender Notice
2. General Conditions for Tender
3. Declaration of Eligibility
4. Bid Form suppliers
5. Price Schedule of Supplies
6. RDF/NCA Participant Protection Policy
7. Tender Document Receipt

First Name and Last Name:	
Signature & Stamp:	
Date and Time:	