

Tender Notice

Ref # RDF/WHH/ Pak 1075-15/07/06-02-2017/13

Research & Development Foundation (RDF) is a non-profit, non- governmental organization, implementing a Project with support of WHH Own Funds and BMZ Funded Action in District Tharparkar, Sindh, Pakistan'. RDF invites sealed tenders from registered suppliers/contractors/firms for the construction work and supply of material for Rehabilitation of Water Tanks and Rehabilitation of Taraies.

Lot No	Particulars	Specifications	Total Qty
1	Construction Material and Work for communal water storage reservoir	Details in Tender Pack	10
2	Construction material for rehabilitation of rain water conservation	Details in Tender Pack	3000
3	Construction work for rehabilitation of rain water conservation	Details in Tender Pack	3000

Terms & Conditions:

1. Tender documents can be collected from RDF Field Office at Muslim Bajeer Muhalla Chachro Town, District Tharparkar, Sindh, Pakistan and RDF Head Office House# A-50, Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad, from 9:00 am to 5:00 pm GMT +5, Monday to Friday, 6th February 2017 to 6th March 2017 till 10:30 am by paying of Rs. 1,000/= Tender Fees (Non refundable). The tender pack can also be down load from our website www.rdfoundation.org.pk, or by sending email at Logistics@rdfoundation.org.pk (Suppliers who download the tender documents from the website or receive by email will be required to deposit the tender fee along with their bids at the time of tender submission)
2. A pay order/ demand draft in favor of "Research & Development Foundation (RDF)" with a value of 0.5% of the bid amount must also accompany the bid as Tender Guarantee. Bids received without Tender Guarantee may be rejected. If the selected bidder refuses to sign the supplies contract then RDF reserves the right to forfeit the bid security. After evaluations the selected supplier(s) will have to submit 5% of total bid amount at the time of contract awarding.
3. Sealed tenders should reach RDF Head Office House# A-50, Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad, Sindh, Pakistan on or before **1130 Hrs. GMT +5 on March 06, 2017.**
4. Shortlisted vendors / contractors will be asked later on to submit samples after the opening of tender. All the samples will be visually checked / verified by procurement committee while keeping in view the specification mentioned in BoQ/Tender
5. The Supplier must quote only one option for each Lot. Bids received with more than one options and rates may be rejected.
6. Bidders can apply for a single or multiple Lots. RDF reserves the right to divide the work/ contracts among the different firms lot wise.
7. Tender committee reserves the right to change the quantities or cancel/reject any or all offers without assigning any reason.
8. Suppliers must not be engaged in any corrupt, fraudulent, collusive or coercive practices including but not limited to applying/ bidding by multiple names / companies. If any bidder is found to be involved in such practices his/her bid may be rejected and the companies in question permanently black listed
9. Lowest price will not be the sole criteria; quality of work, previous experience and timely delivery will also be considered. For example, (50% price, 30% Quality and 20% Technical proficiency and delivery time)

Doc 2: Letter of Invitation to Tender

<06 February 2017>

Tender ref: RDF/WHH/Pak 1075-15/07/06-02-2017/13

Dear Sir/Madam,

SUBJECT: INVITATION TO TENDER FOR CONSTRUCTION MATERIAL AND WORK.

Further to your enquiry regarding the publication of the above-mentioned Invitation to Tender, please find enclosed the following documents, which constitute the tender dossier:

- A. Instructions to Tenderers (See Doc 3)
- B. RDF Terms and Conditions (See Doc 4)
- C. Tenderer's Relevant Experience (See Doc 5)
- D. Tenderers Declaration (See Doc 6)
- E. Price Schedule (See Doc 7a, 7b, 7c)
- F. Supplier Qualification (See Doc 8)
- G. Drawings (See Doc 9)

We look forward to receiving your tender on or before < **March 06, 2017 at 1130 Hrs**> at the address specified in the tender dossier.

Your tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting your tender to RDF.

- Technical Specification
- Financial Offer
- Signed Tenderers Declaration
- Company Certificate of Registration (Valid "PEC")
- Copy of the NTN
- Completed 'Tenderers Relevant Experience Form with contract & Work Orders and Completion Certificates'
- List of Current Clients.
- Bank Statement

Offers must be submitted in sealed envelopes, marked "TENDER" not to be opened before < **March 06, 2017 at 1200 Hrs**>" and should bear the tender reference specified above on the outside of the envelope for identification purposes.

Yours sincerely,

<Mr. Asif Jatoi – Manager (AI) Procurement and Logistics Management>

Doc 3: Instructions to Tenderers

1. Supplies and Services to be provided

Lot# 1. Construction Material and Construction Work for Communal Water Storage Ponds / Taries 10 units.

S.No#	Items	Specifications	Unit	Quantity per Unit	Total Quantity for 10 units
1	OPC Cement	Zeal Pak Ordinary Portland Cement with normal setting time, manufacturing date should not be older than 2 months, Weight 50 kg per bag, minimum strength 5000 PSI. (3 Ply Packing)	Bags	98	980
2	Hill Sand	Fine sand free from impurities Bolhari Sand (grained without boulders)	Cft	459	4590
3	Crush	(1/2" x 3/4" size)' down with sharp edges, free from dust, brown color.	Cft	63	630
4	Bricks	(9" x 4.5"x 3") – 1st class brick, non-pours & well Burnt Bricks	Nos	16000	160000
5	Padlo	Admixture to reduce Seepage	Kg	14	140
6	Sign post stone	(2' x 3') with RDF & WHH Logo (4 color Printing / Painting)	No.s	1	10
7	Iron Angles	(6ft length size 2"X2" with 2" thickness) for fixing GI wire with oil paint , 5 Cuts for fixing iron wire and two iron rod Welded in Bottom	Nos	36	360
8	Fencing & Protection GI Wire	12 Gauge	Kg	120	1200
9	Iron Grail Gate	size (3' x 4') weight 18-20 kg with two panels with oil paint (Squire shaped Iron angles)	Nos	1	10
10	Iron Screen	(Iron Jalli) (1' x 1.5') Made of steel bars, 1 cm round with iron angle 1"x1"x4mm.	Nos	2	20
11	Fine Screen	(Iron Jalli) (1' x 1.5' square shape) (GI sheet made screen Jali with small holes fixed in angle iron frame 0.5" x 3mm	Nos	2	20
12	Water Charges	For Construction of each Taraie	Job	1	10
13	Skilled Labor	For construction work with all aspects (Brick Masonry work, Plastering, Fixing GI Wire, Fine Screen fixing)	Men Days	40	400
14	Unskilled Labor	For construction work with all aspects (Excavation, Brick Masonry work, Plastering, Fixing GI Wire, Fine Screen fixing)	Men Days	231	2310

Lot# 2. Construction Material for Rehabilitation of Rain Water Conservation 3000 units.

S. No#	Items	Specifications	Unit	Quantity per Unit	Total Quantity for 3000 units
1	Cement Zeal Pak	Ordinary Portland Cement with normal setting time, manufacturing date should not be older than 2 months, Weight 50 kg per bag, 3 ply pag	Bags	5	15000
2	Sand (Bolhari fine Sand)	Fine sand free from impurities Bolhari Sand	Cft	30	90000
3	Crush	(1/2" x 3/4" size)' down with sharp edges, free from dust, brown color.	Cft	23	69000
4	Bricks	1st Class burnt bricks of size (9"x4.5"x3"), should be well burnt, ringing sound and should have sharp corner.	No.s	183	549000
5	Door Iron (Tanka Cover)	Size (18"x18") Iron frame with 1.5" X 1.5"x1.5"" iron angle, average weight 6 to 7 kg, with two Panels locking arrangement on Center Point, Four hangs in each panel used to hinges 3" length used in opposite side of lock 3" in length, Oil Paint 3 Coats sample should be approved.	No.s	1	3000
6	Steel Circular Jallee 4" Dia	Steel Jallee circular 4" dia	Nos	1	3000
7	UPVC Pipe (3" dia)	UPVC pipe 3" dia (Al-Jidah, Al-arab)	Rft	1	3000
8	Visibility Plate	Size (6"x12") Steel plate with 4 color painting and write-up with holes at corners and nuts + bolts	Nos	1	3000
9	Water Charges	Per Water Tank (Including Ongoing work and Curing seven Days)	Job	1	3000

Lot# 3. Construction work for rehabilitation of rain water conservation 3000 units.

S. No#	Items	Specifications	Unit	Quantity per Unit	Total Quantity for 3000 units
1	Construction Work	Skilled labor for Construction work of Water Tanks.	Men Days	3	9000

Note: Delivery / Transportation of above goods to the below mentioned villages may be accessed through below mentioned vehicles

1. 6 Wheeler Desert Local Khekhra (GMC Truck) Vehicle.
2. 4 x 4 Long chassis Vehicles 2000 cc.

List of villages

S.No	Tehsil	Union Council	Village	Estimated No# of Taries per village	Estimated No# of Tankas per village	Tentative distance		
						Distance from Chachro	Type of road	
							Metaled/ Pakka road	Kacha Path
1	Dahlee	Parno	Sakao (Rahoman Paro)		75	37	37	0
2	Daheli	Parno	Bhedwa		34	40	33	7

			(Mangria)					
3	Daheli	Parno	Alamsar	1	75	45	40	4
4	Daheli	Parno	Raje ji Veri	1	75	72	45	27
5	Daheli	Parno	Luqmananni		110	47	42	5
6	Daheli	Parno	Dhakinyo (Punhoon)		100	80	70	10
7	Daheli	Parno	Hassan Faqeer Ji Dhanni	1	75	87	87	0
8	Daheli	Parno	Parno		32	77	50	27
9	Daheli	Parno	Esbanjo Par		39	75	63	12
10	Dahlee	Parno	Heera Jani		28	82	65	17
11	Dahlee	Parno	Harji ji Dhani		22	80	55	25
12	Dahlee	Parno	Sahe jo par(Usman Paro		36	70	65	5
13	Dahlee	Parno	Sunando		75	40	30	10
14	Dahlee	Parno	Ahro Junejo	1	75	50	30	20
15	Dahlee	Parno	Vasand ji Veri	1	75	85	85	0
16	Dahlee	Parno	Roher Kelan (Jadam Paro)		159	33	31	2
17	Chachro	Mithrio Charan	Chaho Menghwar	1	90	22	22	0
18	Chachro	Mithrio Charan	Gulbani Charan		90	33	21	12
19	Chachro	Mithrio Charan	Suleman ji Dhani		40	40	4	36
20	Chachro	Mithrio Charan	Mithrio Kelan		90	32	29	2
21	Chachro	Mithrio Charan	Motoomio		90	35	25	10
22	Chachro	Mithrio Charan	Saleem ji Dhani		45	35	32	3
23	Chachro	Mithrio Charan	Urs ji dhani		40	25	18	7
24	Chachro	Mithrio Charan	Nandhu Bheel		125	37	28	9
25	Chachro	Mithrio Charan	Bhoorkyan		100	30	21	9
26	Chachro	Mithrio Charan	Nakariyo	1	100	30	5	25
27	Chachro	Mithrio Charan	Sanwari Jo Par	1	85	15	15	0
28	Chachro	Mithrio Charan	Dhone Ji Dhanni / Ali Muhammad Ji Dhanni		100	19	11	8
29	Chachro	Mithrio Charan	Lahrka	1	90	30	15	15
30	Chachro	Mithrio Charan	Mithrio Charan		85	35	35	0
31	Chachro	Mithrio Charan	Ratan Jo Tar	1	125	25	25	0
32	Chachro	Mithrio Charan	Khuano Nooro		110	19	12	7
33	Chachro	Mithrio Charan	Khiari		110	10	8	2
34	Chachro	Mithrio Charan	Chapar din Shah		400	22	22	0
Total				10	3000			

Note: Number of Water Tanks per village is estimated and may vary as per need; the list of villages for Taraies may also vary after final verification.

2. Questions and Answers regarding clarifications of tender.

Applicants with questions regarding this tender should send them in writing (fax or email) within the time schedule mentioned below.

Any question/s regarding this tender should send in writing @ email address: Asif Jatoi ajatoi@rdfoundation.org.pk within the time schedule mentioned below

Deadline for request for any clarifications from the Contracting Authority	2 nd March 2017 Tuesday	12 : 00 pm
Uploading of Questions and Answers on website by the Contracting Authority	10 th March 2017 Friday	03:00pm

3. Closing date and time for submission of tenders :

06th March 2017 at 1130 Hrs

4. Submission of tenders

RDF House# A-50 Sindhi Muslim Cooperative Housing Society Qasimabad, Hyderabad, on or before 06th March 2017 at 1130 Hrs.

5. Timetable for provision

To be submitted by the bidder

6. Tentative Schedule for Tender and Work Implementation

S. No#	Description	Time Table
1	Tender Announcement	6 th February 2017
2	Tender Opening	6 th March 2017
3	Evaluation of Samples	9 th March 2017
4	Seeking WHH approval for selection of vendor	13 th March 2017
4	Awarding Contract	15 th March 2017
5	Supply and work Completion for 1 st 500 Water Tanks	30 th March 2017
6	Supply and work Completion for 2 nd 500 Water Tanks and 5 Tarais	15 th April 2017
7	Supply and work Completion for 3 rd 500 Water Tanks and 5 Tarais	30 th April 2017
8	Supply and work Completion for 4 th 500 Water Tanks.	15 th May 2017
9	Supply and work Completion for 5 th 500 Water Tanks	30 th May 2017
10	Supply and work Completion for 6 th 500 Water Tanks.	15 th June 2017

7. Language of offers

All tenders documents are to be submitted in English

8. Period of validity of offers

All bids must be valid for a minimum of 12 months from the tender submission date.

9. Currency

Pakistani Rupee

8. Terms

The prices must be inclusive of all Govt taxes, delivery / transportation, loading / unloading, packaging and allied costs to the RDF field areas in different UCs of district Tharparkar, (approximately distance to site areas / locations / villages from Chachhro City is average 60 Km, surroundings 10-90 km as per attached list of villages).

The Supplier must quote only one option for each item. Bids received with more than one options and rates may be rejected.

Contracting Authority reserves right to change the quantities as per need base time to time. Suppliers must not be engaged in any corrupt, fraudulent, collusive or coercive practices including but not limited to applying/ bidding by multiple names / companies. If any bidder is found to be involved in such practices his/her bid may be rejected and the companies in question permanently black listed

9. Details of the Supplies and Services

Supply of construction material and construction work for 10 Communal water storage reservoirs and 3000 Water Tanks. The deliveries will require time to time as per need base for at least 1 year.

10. Type of contract

Supply and Service agreement

11. A tender guarantee of 0.5% of the bid submitted must accompany the bid in shape of a demand draft / pay order / call deposit; favouring "Research and Development Foundation". Bids received without Tender Guarantee may be rejected. If the selected bidder refuses to sign the supplies contract then Research and Development Foundation (RDF) reserve the right to forfeit the bid security. Once the contract has been awarded to successful bidder(s) then successful vendor will have to submit 5% bid security, his/her bid security will be converted in to performance guarantee, which will be returned to supplier after completion of work.

12. Samples Required

Samples must be submitted along with bids on or before **6th March 2017 at 1130 Hrs at House# A-50 Sindhi Muslim Cooperative Housing Society Qasimabad Hyderabad**, with the name of the bidder clearly marked with irremovable ink. The samples of the successful bidders will not be returned, however the samples submitted by the bidders who do not qualify will be returned after 10 days of the opening of the tender. The bidders who do not qualify will need to present a written request on their letter head requesting the return of the samples and bid security. Unsuccessful bidder will be responsible for collecting the sample within 7 days after receiving of notifications from the address where they have submitted the samples after that the samples.

13. Content of tenders

- Price Schedule, Tenderer's Relevant Experience, Tenderers Declaration, Suppliers Qualification and Annexes must be (Signed/stamped)
- Technical Specification
- Company Certificate of Registration
- Copy of the valid GST registration certificate, STRN, NTN, Valid PEC certificate
- Profile including copies of previous Purchased Orders/Contracts for relevant experiences provided in "Tenderer's Relevant Experience Form).

- Samples. Please note that samples provided by supplier which do not meet the minimum specifications as per the attached tender dossier, will not qualify to the final tender evaluation process.

14. Opening of tenders

6th March 2017 at 1200 Hrs at **RDF House # 50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad.**

15. Award of Contract

15th March 2016.

16. Evaluation of tenders

Lowest price will not be the sole criteria; quality, delivery time and previous experience will also be considered. Bidders can apply for a single Lot or all Lots. RDF reserve the right to divide the order Lot wise to different suppliers and may change the required quantity as per need base.

A. Cancellation of the tender procedure

Tender evaluation committee reserves the right to cancel/reject any or all offers without assigning any reason.

B. Appeals Process

Bidders reserve the right to make an appeal against the decision of the tender committee. The appeals should be in writing and for the attention of the Head of Organization Executive Director – RDF (Research and Development Foundation).

C. Data protection

RDF guarantees that all procurement activities are fully and transparently documented for internal or donor audit purposes. RDF guarantees confidentiality of the procurement process.

Document 4: Terms and Conditions

SERVICES TERMS AND CONDITIONS

Unless the context indicates otherwise, the term “Buyer” refers to RDF. The term “Vendor” refers to the entity named on the order and contracting with the Buyer. The term “Contract” can be taken to mean either (a) the purchase order or (b) the supply/service agreement, whichever is in place or both.

GENERAL TERMS AND CONDITIONS

1) Price: The prices stated on the order shall be held firm for the period of 12 months and / or quantity unless specifically stated otherwise

2) Source of Instructions: The Vendor shall not seek nor accept instructions from any source external to RDF in relation to the performance of the contract.

3)Assignment: The Vendor shall not assign, transfer, sublet or subcontract the contract or any part thereof without the prior written consent of the Buyer.

4) Corruption: The Vendor shall not give, nor offer to give, anyone employed by the Buyer an inducement or gift that could be perceived by others to be a bribe. The Vendor agrees that a breach of this provision may lead to an immediate end to business relationships and termination of existing contracts.

5) Confidentiality : All data, including but not limited to, maps, drawings, photographs, estimates, plans, reports and budgets that has been compiled by or received by the Vendor under the contract shall be the property of RDF and shall be treated as confidential. All such data should be delivered to the authorized officials representing the Buyer upon request.

5.1) The Vendor may not communicate at any time to any other person, government or authority external to RDF, any information that has been compiled through association with RDF which has not been made public except with written authorization from the Buyer. These obligations do not lapse upon termination of the contract.

6)Use of Emblem or Name: Unless otherwise agreed in writing; the Vendor shall not advertise nor make public the fact that it is supplying goods or services to the Buyer, nor shall the Vendor in any way whatsoever use the name or emblem of RDF in connection with its business or otherwise.

7) Observance of Law: The Vendor shall comply with all laws, ordinances, rules and regulations bearing upon the performance of its obligations under the terms of the contract.

8) Force Majeure: The meaning of the term can be taken to mean acts of God, war (declared or not), invasion, revolution, insurrection or acts similar in nature or force.

8.1) In the event of and as soon as possible after the occurrence of any cause deemed *force majeure*, the Vendor must inform the Buyer of the full particulars in writing. If the Vendor is rendered unable either in part or in whole to perform its obligations then the Buyer shall take such action as it considers, in its sole discretion, to be appropriate or necessary in the circumstances.

8.2) If the Vendor is permanently rendered incapable in whole or part by reason of *force majeure* to complete its obligations and responsibilities under the contract then the Buyer will have the right to suspend or terminate the contract on the same terms and conditions laid out in section 9, Cancellation.

9) Cancellation: The Buyer reserves the right to cancel the contract should it suspend its activities or through changes to its mandate by virtue of the Executive Council of RDF and/or lack of funding. In such a case the Vendor shall be reimbursed by RDF for all reasonable costs incurred by the Vendor, including all materials satisfactory delivered and conforming to specification and terms of contract, prior to receipt of the termination notice.

9.1) Should the vendor encounter solvency problems including, but not limited to, bankruptcy, liquidation, receivership and similar, the buyer reserves the right to terminate the contract immediately without prejudice to any other right or remedy it may have under the terms of these conditions.

10) Warranty: The Supplier shall provide the Buyer with all manufacturers' warranties. The supplier warrants that all goods supplied in relation to the contract meets specification, is defect free and is fit for the purpose of the intended use. If, during the warranty period, the goods are found to be defective or non- conforming to specification, the Supplier shall promptly rectify the defect. If the defect is permanent then at the choice of the Buyer the Supplier will either replace the item at their cost or reimburse the Buyer.

11) Complete Information: The Vendor shall provide the Buyer with all information (complete bio data / Curriculum Vitae) of its employees and staff, which will be performing or providing assistance during the service agreement.

12) Inspection and Test: Inspection and Test: The Supplier must inspect the goods prior to dispatch to ensure conformance to specification and/or any other provisions of the contract. The Buyer reserves the right to inspect the goods for compliance with specifications and provisions of the contract. If, in the Buyers' opinion, the goods and/or services do not comply with the specification, the Buyer will inform the Supplier in writing. In such a case the Supplier shall take the necessary action to ensure compliance, liability for any additional cost incurred for rectifying compliance will rest with the Supplier..

13) Changes: The Buyer reserves the right to make reasonable changes at any time to the specification of vehicle, driver or any other related acts. If any such change affects the price of performance of service the Vendor and Buyer may negotiate an equitable adjustment to the contract, provided that the Vendor claims for adjustments in writing to the Buyer within 15 days from being notified of any change.

14) Export License: If an export license or licenses are required for the goods/ services, the Vendor has the responsibility to obtain that license or licenses.

15) Payment Terms: Unless otherwise agreed, payment terms will be next 10 days from receipt of a correctly prepared invoice, goods received notes issued by the delivery locations & delivery challans.

16) Ethics: The Code of Conduct to which RDF expects all of its Vendors to respect is as follows;

- Employment is freely chosen. (Labors, working staff hiring without any discriminations, conflict of interest)
- The rights of staff to freedom of association and to collective bargaining are respected. (Wages, salaries, labor charges will be paid according market rates.)

- Working conditions are safe and hygienic.
- No exploitation of children is tolerated.
- Wages paid are adequate to cover the cost of a reasonable living.
- Working hours are not excessive.
- No discrimination is practiced.
- Regular employment is provided.
- No harsh or inhumane treatment of staff is tolerated.
- Local labor laws of Pakistan will be applicable.
- Social rights are respected

16.1) Environmental Standards - Vendors should as a minimum, comply with all statutory and other legal requirements relating to environmental impacts of their business. Areas which should be considered are:

- Waste Management.
- Packaging and Paper
- Conservation
- Energy Use
- Sustainability

17) Rights of RDF: Should the Vendor fail to perform under the terms and conditions of the contract, including but not limited to failing to obtain export licenses or to make delivery of services within the agreed delivery date(s), the buyer may, after giving reasonable notice to the Vendor, exercise one or more of the following rights:

- Procure all or part of the services from an alternate source, in which event the Buyer may hold the Vendor liable for additional costs incurred. (The vendor will bear all the cost for supplies and services no additional cost / hidden charges will be paid by the Contracting Authority).
- Refuse to accept all or part of the Services.
- Terminate the contract.

18) Penalties

In the event of delay in delivery or low quality caused other than by force majeure RDF is entitled to make use of a penalty of 5/1000 per day of the total value of the consignment still to be delivered. The penalty will be deducted from the invoice. In the event of incomplete delivery caused by the Supplier, RDF is entitled to deduct the losses from the invoice. In case of damaged cargo caused by inappropriate packaging RDF reserves the right to deduct from the relevant order sum an amount according to the variance to the requested specification. In case the quality is not in line with specifications initially agreed by both sides, the Supplier has to inform RDF as soon as possible. Goods not meeting agreed quality can be rejected by RDF, but if RDF accept these goods, a deduction from the order sum and a penalty will be negotiated

19) Rights of Access for Test Purposes: RDF is contractually obliged to facilitate certain donor's direct access to Vendor for test purposes. This obligation is extended to all RDF Vendors.

20) No Agency: This order does not create a partnership between the Buyer and Vendor or make one party the agent for the other for any purpose.

Doc 5: Tenderer's Relevant Experience

Tender reference: _____

Please complete the table below using the format to summarise the major relevant supplies/services carried out in the course Of the past 03 years by the tenderer. The number of references to be provided must not exceed 15 for the entire tender.

NGO/Company Name	Contact Details in NGO/Co.	Country	Total contract value	Dates	Description of Contract	Related Services Provided

Doc 6: Tenders Declaration

In response to your letter of invitation to tender for the above contract, we, the undersigned, hereby declare that:

- 1 We have examined and accept in full the content of the dossier for invitation to tender. We hereby accept its provisions in their entirety, without reservation or restriction.
- 2 We offer to deliver services, in accordance with the terms of the tender dossier and the conditions and time limits laid down, without reserve or restriction:
- 3 The price of our tender is: [.....]
- 4 We will grant a discount of [%], or [.....] In the event of our being awarded.
- 5 This tender is valid till 1 year from the final date for submission of tenders.
- 6 We will inform RDF immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognise and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts of the contracting authority.
- 9 We note that RDF is not bound to proceed with this invitation to tender and that they reserve the right to award only part of the contract.
- 10 We agree to adhere to all of the terms and conditions of the contracting authority as provided in the tender dossier.
- 11 We confirm that we are not engaged in any corrupt, fraudulent, collusive or coercive practices and acknowledge that if evidence contrary to this exists, RDF reserves the right to terminate the contract with immediate effect.
- 12 We are not bankrupt or being wound up, are having our affairs administered by the courts, have not entered into an arrangement with creditors, have not suspended business activities, are not the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
- 13 We must not be engaged in any corrupt, fraudulent, collusive or coercive practices including but not limited to applying/ bidding by multiple names / companies. If we found to be involved in such practices our bid may be rejected and the companies in question permanently black listed.
- 14 We have not been convicted of an offence concerning professional conduct by a judgment which has the force of res judicata
- 15 We have not been guilty of grave professional misconduct proven by any means which the contracting authority can justify
- 16 We have fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which we are established or with those of the country of the contracting authority or those of the country where the contract is to be performed
- 17 We have not been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the European Communities financial interests
- 18 We are not currently subject to an administrative penalty referred to in Article 96(1) of the European Commission Financial Regulation
- 19 We are not subject to a conflict of interest in accordance with Article 94(a) of the European Commission Financial Regulation
- 20 We adhere to respect the RDF Code of Conduct as per the points listed below;
 - Employment is freely chosen. (Labors, working staff hiring without any discriminations, conflict of interest)



- The rights of staff to freedom of association and to collective bargaining are respected. (Wages, salaries, labor charges will be paid according market rates Forced labor will not be allowed.)
- Working conditions are safe and hygienic.
- No exploitation of children is tolerated.
- Wages paid are adequate to cover the cost of a reasonable living.
- Working hours are not excessive.
- No discrimination is practiced.
- Regular employment is provided.
- No harsh or inhumane treatment of staff is tolerated.
- Local labor laws of Pakistan will be applicable.
- Social rights are respected

20a Environmental Standards

Vendors should as a minimum, comply with all statutory and other legal requirements relating to environmental impacts of their business. Areas which should be considered are:

- Waste Management.
- Packaging and Paper
- Conservation
- Energy Use
- Sustainability

Name and function:

Date:

Signature:

Yours faithfully

Name and first name: <[.....]>

Title: <.....>

Duly authorised to sign this tender on behalf of:

<.....>

Place and date: <.....>]

Stamp of the firm/company:



(Doc 7a) **PRICE SCHEDULE**

Date: _____

Tender Ref: RDF/WHH/Pak 1075-15/07/06-02-2017/13

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at RDF Field Areas of Chachro, District Tharparkar.

Lot# 1: Construction Material and Construction Work for Communal Water Storage Reservoirs 10 units.

Sr. No	Name of Item	Required Specifications	Unit	Estimated Quantity	Unit price inclusive of all taxes, packing, loading/unloading and Transportation to the different villages of District Tharparkar, (To be filled in PKR by the bidder)	Total price per item inclusive of all applicable taxes, packing, loading/unloading, Transportation to the different villages of District Tharparkar.	Delivery Time in Days after Purchase Order / Contract
1	OPC Cement	Zeal Pak Ordinary Portland Cement with normal setting time, manufacturing date should not be older than 2 months, Weight 50 kg per bag, minimum strength 5000 PSI. (3 Ply Packing)	Bags	980			
2	Hill Sand	Fine sand free from impurities Bolahri Sand (grained without boulders)	Cft	4590			
3	Crush	(1/2" x 3/4" size)' down with sharp edges, free from dust, brown color.	Cft	630			
4	Bricks	(9" x 4.5"x 3") – 1st class brick, non-pours & well Burnt Bricks	Nos	160000			
5	Padlo	Admixture to reduce Seepage	Kg	140			
6	Sign post stone	(2' x 3') with RDF & WHH Logo (4 color Printing / Painting)	No.s	10			

7	Iron Angles	(6ft length size 2"X2" with 2" thickness) for fixing GI wire with oil paint , 5 Cuts for fixing iron wire and two iron rod Welded in Bottom	Nos	360			
8	Fencing & Protection GI Wire	12 Gauge	Kg	1200			
9	Iron Grail Gate	size (3' x 4') weight 18-20 kg with two panels with oil paint (Squire shaped Iron angles)	Nos	10			
10	Iron Screen	(Iron Jalli) (1' x 1.5') Made of steel bars, 1 cm round with iron angle 1"x1"x4mm.	Nos	20			
11	Fine Screen	(Iron Jalli) (1' x 1.5' square shape) (GI sheet made screen Jali with small holes fixed in angle iron frame 0.5" x 3mm. (20 Gauge Sheet)	Nos	20			
12	Water Charges	For Construction of each Taraie	Job for Each Unit	10			
13	Skilled Labor	For construction work with all aspects (Brick Masonry work, Plastering, Fixing GI Wire, Fine Screen fixing)	Men Days	400			
14	Unskilled Labor	For construction work with all aspects (Excavation, Brick Masonry work, Plastering, Fixing GI Wire, Fine Screen fixing)	Men Days	2310			
Total Amount							

Name of Bidder _____ Signature & Stamp of Bidder _____ Date _____

Contact Number of Bidder _____ Office Address of Bidder _____

(Doc 7b) PRICE SCHEDULE

Date: _____

Tender Ref: RDF/WHH/Pak 1075-15/07/06-02-2017/13

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at RDF Field Areas of Chachro, District Tharparkar.

Lot# 2: Construction material for rehabilitation of rain water conservation 3000 units.

Sr. No	Name of Item	Required Specifications	Unit	Estimated Quantity	Unit price inclusive of all taxes, packing, loading/unloading and Transportation to the different villages of District Tharparkar. (To be filled in PKR by the bidder)	Total price per item inclusive of all applicable taxes, packing, loading/unloading, Transportation to the different villages of District Tharparkar.	Delivery Time in Days after Purchase Order Contract
1	Cement Zeal Pak	Ordinary Portland Cement with normal setting time, manufacturing date should not be older than 2 months, Weight 50 kg per bag, 3 ply Bag	Bags	15000			
2	Sand (Bolahri fine Sand)	Fine sand free from impurities Bolahri Sand	Cft	90000			
3	Crush	(1/2" x 3/4" size) down with sharp edges, free from dust, brown color.	Cft	69000			
4	Bricks	1st Class burnt bricks of size (9"x4.5"x3"), should be well burnt, ringing sound and should have sharp corner.	No.s	549000			



5	Door Iron (Tanka Cover)	Size (18"x18") Iron frame with 1.5" X 1.5"x1.5" iron angle, average weight 6 to 7 kg, with two Panels locking arrangement on Center Point, Four hangs in each panel used to hinges 3" length used in opposite side of lock 3" in length, Oil Paint 3 Coats sample should be approved.	No.s	3000		
6	Steel Circular Jallee 4" Dia	Steel Jallee circular 4" dia	Nos	3000		
7	UPVC Pipe (3" dia)	UPVC pipe 3" dia (Al-Jidah, Al-arab)	Rft	3000		
8	Visibility Plate	Size (6"x12") plate with 4 color painting and write-up, 20 gauge Stainless Steel Plate, with holes at corners and nuts + bolts	Nos	3000		
9	Water Charges	Per Water Tank (Including Ongoing work and Curing seven Days)	Job per tanka	3000		
Total Amount						

Name of Bidder _____ Signature & Stamp of Bidder _____ Date _____

Contact Number of Bidder _____ Office Address of Bidder _____

(Doc 7c) PRICE SCHEDULE

Date: _____



Tender Ref: RDF/WHH/Pak 1075-15/07/06-02-2017/13

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be delivered at RDF Field Areas of Chachro District Tharparkar.

Lot# 3: Construction work for rehabilitation of rain water conservation 3000 units.

Sr. No	Name of Item	Required Specifications	Unit	Estimated Quantity	Unit price inclusive of all taxes, transportation to the different villages of District Tharparkar. (To be filled in PKR by the bidder)	Total price per item inclusive of all applicable taxes, transportation to the different villages of District Tharparkar.	Delivery/ Work Completion Time in days after Work Order / Contract
1	Construction Work	Skilled labor for Construction work of Water Tanks (3 Days per Tanka)	Men Days	9000			
Total Amount							

Name of Bidder _____ Signature & Stamp of Bidder _____ Date _____

Contact Number of Bidder _____ Office Address of Bidder _____

Supplier qualification

Page 1/3

Company name	
Legal form	
Number of employees	
Nationality of company	
Postal address	
Visitors address	
Telephone number	
Email address	
Website	
Name of Managing Director	
Sales & marketing contact person	
Shipping department contact person	
Range of services provided by the company (company portfolio)	
Remarks	

Note: Welthungerhilfe carries out projects in the field of humanitarian aid and development cooperation which are also financed by the European Community, among others. Part of this qualifying process for our suppliers is the following declaration by your company (in accordance with European Union rules and conditions for the awarding of contracts for services, supplies of goods and construction services).



Supplier qualification Page 2/3

Welthungerhilfe supports the goals of the UN Global Compact

The UN Global Compact is a strategic policy initiative for businesses that are committed to aligning their operations and strategies with ten universally accepted principles in the areas of human rights, labour, environment and anti-corruption. By doing so, business, as a primary driver of globalisation, can help ensure that markets, commerce, technology and finance advance in ways that benefit economies and societies everywhere.

Human Rights

- Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights; and
- Principle 2: make sure that they are not complicit in human rights abuses.

Labour

- Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
- Principle 4: the elimination of all forms of forced and compulsory labour;
- Principle 5: the effective abolition of child labour; and
- Principle 6: the elimination of discrimination in respect of employment and occupation.

Environment

- Principle 7: Businesses should support a precautionary approach to environmental challenges;
- Principle 8: undertake initiatives to promote greater environmental responsibility; and
- Principle 9: encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

- Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

The Global Compact is global and local; private and public; voluntary yet accountable.

Further information is available on this website in different languages :
<https://www.unglobalcompact.org>



Supplier qualification
Page 3/3

We, _____ (name of company) hereby declare that

- a) we are not in bankruptcy proceedings, judicial insolvency proceedings or in liquidation, that we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions,
- b) we have not received a sanction by legally binding judgment for reasons which bring into doubt our professional reliability,
- c) we comply with our duty to pay social insurance contributions, taxes or other levies in accordance with the legal provisions of the state in which we have our office, the state of the consignee, or the state where the contract is performed,
- d) we have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of the European Communities,
- e) no serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from the Community budget,
- f) we are providing you with all the information required in connection with participation in a tender,
- g) in respect of contracts which are ultimately paid for out of European Community funds, no one has accused us of breach of contract due to gross violation of our contractual obligations,
- h) we have not been excluded as a contract partner by the European Community due to ethical issues,
- i) we assure the European Commission, the European Anti-Corruption Bureau and the auditors of the European Community reasonable access on demand to our business and accounting documents for the purpose of checks and audits,
- j) we respect basic social rights and condemn child labor.

We support the goals of the United Nations Global Compact <https://www.unglobalcompact.org>

Date, company name, signature, name in block capitals, company stamp.

Declaration of Impartiality and Confidentiality, Page 4/5

Publication ref: _____

I, the undersigned, hereby declare that I agree to participate in the evaluation of the above-mentioned [tender procedure][call for proposals]. By making this declaration, I declare that I am aware of the following:

1. Financial persons and other persons involved in budget implementation and management, including acts preparatory thereto, audit or control shall not take any action which may bring their own interests into conflict with those of Welthungerhilfe and the Donor..

If such a risk exists, the person in question shall refrain from such action. He or she shall refer the matter to the authorizing officer by delegation and inform his or her hierarchical superior. The authorising officer shall confirm in writing whether a conflict of interests exists. Where a conflict of interests is found to exist, the person in question shall cease all activities in the matter. The authorising officer by delegation shall personally take any further appropriate action.

2. For the purposes of paragraph 1, a conflict of interests exists where the impartial and objective exercise of the functions of a financial person or other person, as referred to in paragraph 1, is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other shared interest with a recipient.

I hereby declare that, to my knowledge, I have no conflict of interest with the operators who have [applied to participate] [submitted a tender] for this contract, including persons or members of a consortium, or the subcontractors proposed.

I confirm that if I discover during the evaluation that such a conflict exists or might exist, I shall declare it immediately to the chairperson of the evaluation committee. In the case that such conflict is confirmed by the chairperson, I agree to cease from participating in the evaluation committee.

I confirm that I have familiarized myself with the information available to date concerning this [tender procedure][call for proposals], including the provisions of the Practical Guide relating to the evaluation process.

I shall execute my responsibilities impartially and objectively. I further declare that, to the best of my knowledge, I am not in a situation that could cast doubt on my ability to evaluate the [tender(s)][application(s)].

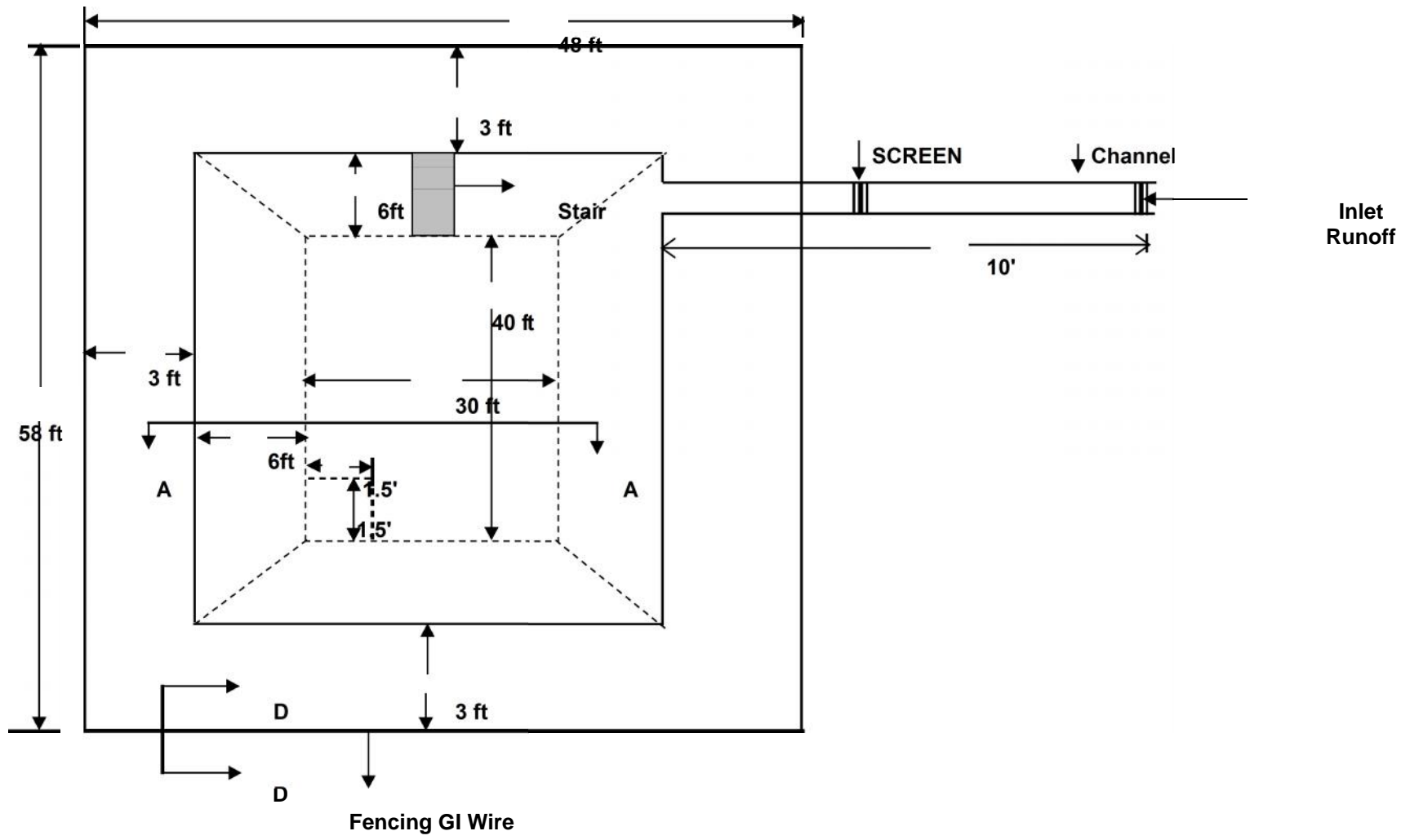
I shall maintain the strictest confidentiality in respect of all information acquired as a result of my involvement in the evaluation process of the above-mentioned call, as well as any information relating specifically to the object of this call.



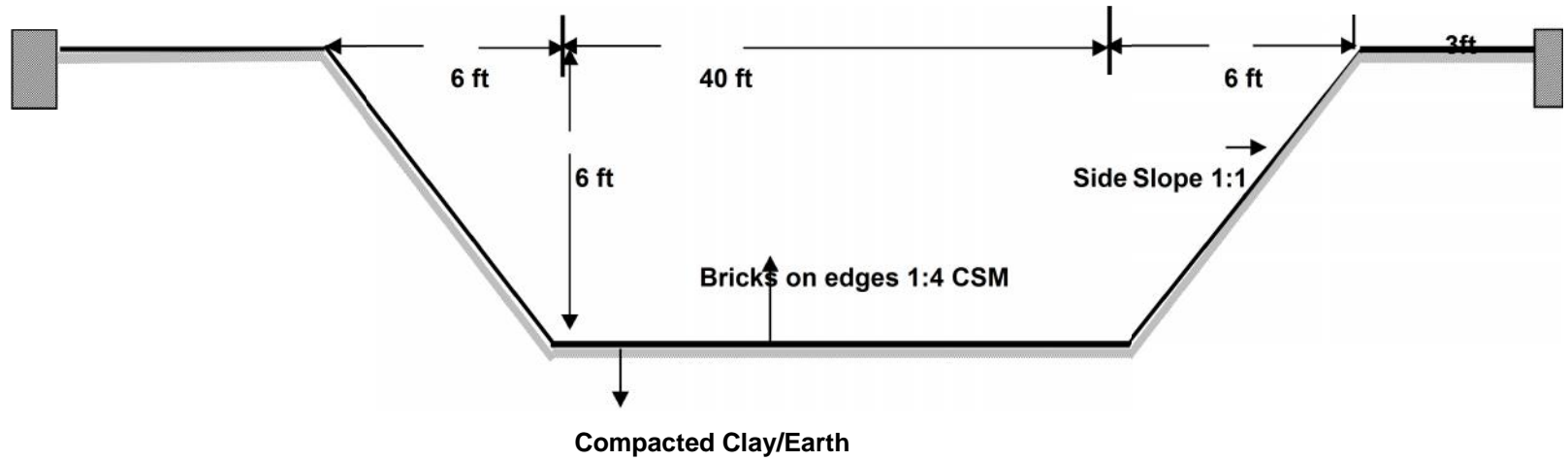
Declaration of Impartiality and Confidentiality, Page 5/5

I undertake neither to disclose such information to any person who is not already authorised to have access to such information, nor to discuss it with any person in any public place or where others could overhear it.

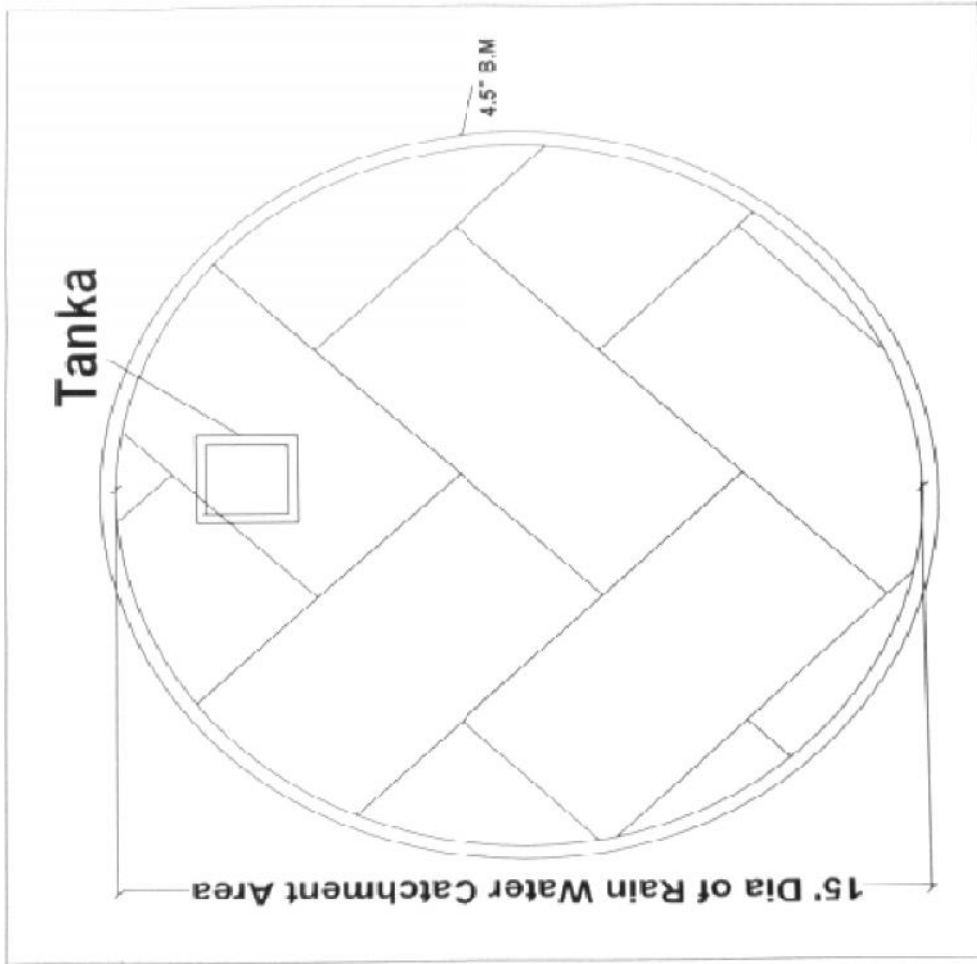
(Name in Block letters, Date, Signature)



PLAN Communal Water Storage Reservoir



X-SECTION @ AA

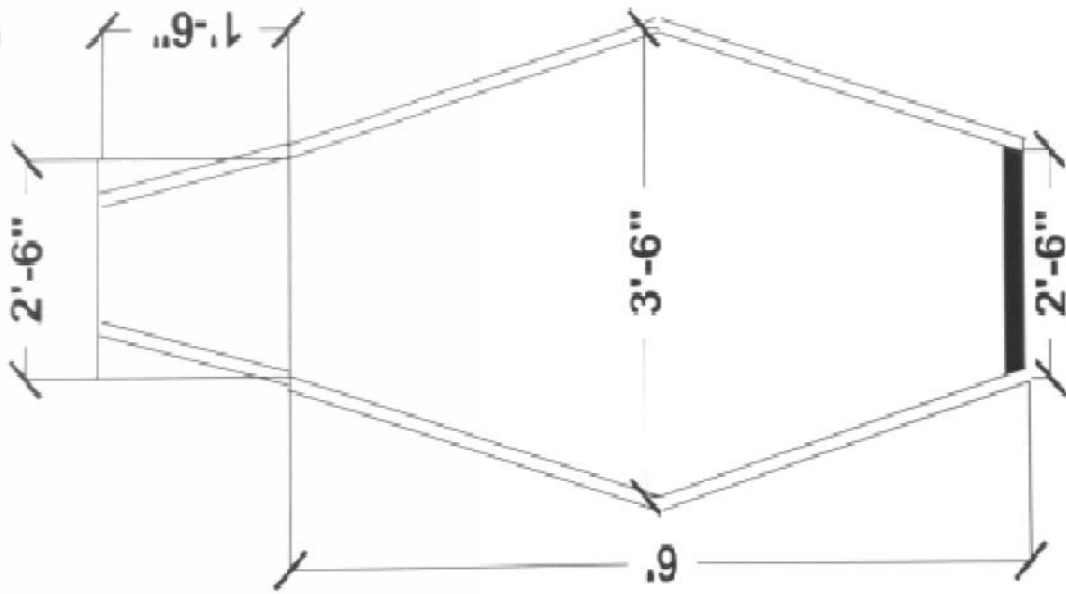


PLAN OF WATER TANK(TANKA)



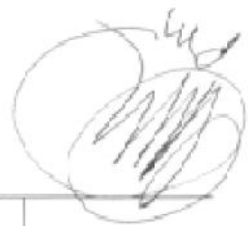
Handwritten signature and text, possibly including 'Dr. G. S. ...'

Top Caping



1:4:8 BED

**SECTION OF UNDER
GROUND WATER TANK**



Handwritten notes:
10/17/85
R. Evans
10/17/85