



TENDER NOTICE

Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26

Research & Development Foundation (RDF) is a non-profit, non- governmental organization currently working in District Sanghar with support of KNH for “**Strengthening Climate Resilient Livelihoods**”. RDF invites sealed tenders from registered suppliers/vendors/contractors for below mentioned lots;

S.no	Description	Specification required
1	Rehabilitation work for WASH Facilities in Schools	Detail in Tender Pack
2	Supply of Furniture	Detail in Tender Pack
3	Supply of Playground Accessories	Detail in Tender Pack

Terms and Conditions:

1. The tender documents can be collected from (Research & Development Foundation (RDF) House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad and RDF field office Zam Zam Town, Near Nadra Office Khipro, District Sanghar during office hours (9:00am to 5:00pm). The tender pack can also be downloaded through our website www.rdfoundation.org.pk or by sending an e-mail to logistics@rdfoundation.org.pk. Suppliers who download the tender documents from the website or receive by email, will require to deposit the tender fees along with their bids at the time of tender submission;
2. Sealed tenders should reach (Research & Development Foundation (RDF) on or before **(October 30, 2017 at 11:00 AM)** and should be clearly marked “TENDER - Not to be opened before “**(October 30, 2017 at 12:00 PM)**”.
3. Tenders will be opened on **(October 30, 2017 at 12:00 PM)** in the presence of suppliers or their representatives, who wish to witness the tender opening.
4. A **pay order/ demand draft** in favor of “Research & Development Foundation (RDF)” with a Value of 1% of the bid amount must also accompany the bid as Tender Guarantee.
5. **Samples of each item must** be submitted along with the bid. Non submission of samples might make the bidder in-eligible / unqualified.
6. The delivery address will be different location of Khipro, District Sanghar.
7. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.
8. Lowest price will not be the sole criteria. **Quality, previous experience and timely delivery** will be considered.
9. Under no Circumstances shall any bidder deem that the entire tender shall be awarded to a single bidder.



Doc 2: Letter of Invitation to Tender

Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26

Dear Sir/Madam,

SUBJECT: INVITATION TO TENDER FOR SUPPLIES AND Rehabilitation.

Further to your enquiry regarding the publication of the above-mentioned Invitation to Tender, please find enclosed the following documents, which constitute the tender dossier:

- A. General Condition of Tender (See Doc 3)**
- B. Declaration of Eligibility (See Doc 4)**
- C. Bid form Supplier (See Doc 5)**
- D. Price Schedule (See Doc 6)**
- E. Tender Documents Receipt (See Doc 7)**

We look forward to receiving your tender on or before **<October 30, 2017 at 11:00 AM >** at the address specified in the tender dossier.

Your tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting your tender to RDF.

- 1. Technical Specification**
- 2. Financial Offer**
- 3. Signed Tenderers Declaration**
- 4. Company Certificate of Registration (PEC, NTN, GST, SRB)**
- 5. Completed 'Tenderers Relevant Experience Form'**
- 6. Samples. Please note that samples provided which do not meet the minimum specifications as per the attached tender dossier, will not qualify to the final tender evaluation process.**

Offers must be submitted in sealed envelopes, marked "not to be opened before **<October 30, 2017 at 12:00 PM >**" and should bear the tender reference specified above on the outside of the envelope for identification purposes.

Yours sincerely,

Anas Memon
Procurement Section
RDF (Research and Development Foundation)



Doc: 3. General Condition for Tender

Location: Research & Development Foundation (RDF) Phone # 022-2102702-3	Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26
Project : “Strengthening Climate Resilient Livelihoods”	Date: 23 rd September 2017

General Conditions for Tender

1. Scope: Research & Development Foundation (RDF) invites tenders for the supplies/ works described and summarized in accordance with procedures, conditions and contract terms, as prescribed in the tender documents. **(RDF)** reserve the right to vary the quantity of work/materials/supplies specified in the Tender Documents without any changes in unit price or other terms and conditions and to accept or reject any, all, or part of submitted offers.

2. Language: As determined by **Research & Development Foundation (RDF)**, the working language of this tender is English. Other languages will not be accepted.

3. Qualifying and Conditions: The main criteria for admission to the tender are as follows:

- a) Certificate of Registration
- b) Valid Tax Registration
- c) Good track-record and references from previous clients
- d) Recognized bank account **((RDF)** will make all payments through cross cheque or through bank transfers, and show financial soundness through bank statements.

4. Tender Basis:

- All Tender Documents must be completed in full, or the application will be disqualified.
- All Applicants will receive identical documents: No applicant should add, omit, or change any item, term or condition in original papers.
- If Applicants have any additional request and conditions, this shall be stipulated in a separate letter accompanying the bid.
- Each applicant should take one bid only.
- Each bid shall be valid for the period of 90-days from its date of submission.
- Bids shall be made in writing calculated in PKR only and clearly stated on the appropriate forms.
- **All prices must include all taxes, compulsory payments, levies and duties, including Sales Tax (if applicable).**
- The price schedule must include all information requested, including origin of materials.
- The applicant shall attach a detailed timetable for carrying out the works and propose ways and means to realize the works.
- **(RDF)** is not liable for any damage to the applicant person or property in the event that something should occur. **(RDF)** strongly recommends that all applicants take extra precaution when visiting/delivering supplies to a project site.

5. Scope of Works: The scope of assignment relates to supply of construction material with labor (as per specification), also limited to transport up till the site of delivery at different location of Khipro district Sanghar.

6. Payments: Payment will be made upon satisfactory delivery and technical test report (if any) of the supplies to the location mentioned in tender notice / Invitation of Tender.



7. Performance Standards: The supplies must be undertaken in accordance with all relevant rules, regulations and statutes currently in force in Pakistan.

8. Tender Documents: All Tender Documents included in this package are listed on the Tender Document Receipt Form, signed by each recipient.

9. Eligibility of Applicants: Applicants cannot apply if they:

- Are not registered companies.
- Are bankrupt or in the process of going bankrupt.
- have been convicted for an offense concerning professional conduct.
- have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- have not fulfilled obligations related to payment of taxes.
- Are guilty of serious misinterpretation in supplying information.
- Are in situations of conflict of interest (with prior relationship to project or family or business relationship to parties on **(RDF)**).
- were declared at serious fault of implementation owing to a breach of their contractual obligations
- Are on any list of sanctioned parties issued by the Pakistan Government, United States

Government, and European Union.

10. Bid Delivery: All tenders will be delivered in standard format t

11. (RDF) address in a sealed envelope and by the date stated in Tender Documents. The envelope will be clearly marked with the precise reference of the invitation to which it is a response, the delivery address and the name of the applicant. Tenders delivered after the specified time will not be accepted.

11. Bid Opening: The bids will be opened in the presence of the Tender Committee and Applicant's Representative (who wish to witness), at the address and on the date specified in the Tender Documents. The applicant's name, the bid prices, the total amount of the bid, any discounts and such other information that the Commission may consider appropriate will be announced and registered in the minutes.

12. Bid Evaluation: The Tender Committee will check the tenders to ensure that they contain no amendment to the terms or any other (calculation) errors. To assist in the examination, evaluation and comparison of bids, the Tender Committee may, at its discretion, request clarification from the **(RDF)** staff or consultant.

1. **Technical Evaluation:** The offers will first be evaluated on technical merits. The technical evaluation assesses the capacity of the company on the basis of submitted technical documents.
2. **Financial Evaluation:** The financial evaluation subject to the Technical evaluation is based on the cost of assignment given in the tender.
3. **Other Evaluations:** After ranking companies according to financial and technical criteria, the Tender Committee may take into account other criteria, including, but not limited to record of past performance, integrity, samples and community rapport, when assigning companies to the designated short list.

13. Selection of Tender: Selection of the successful applicant will be based on the ranking of companies according to financial and technical criteria, as well as any other criteria suggested by the Tender Committee. Based on this the Tender Committee will then make a recommendation.



14. Acceptance of Successful Tender: Taking into consideration the recommendation of the Tender Committee, **(RDF)** will make the final choice of the awarded firm. **(RDF)** will then send a letter of acceptance to the successful applicant. After submitted documentation from the selected firm has been verified, the firm will then be documented as an “Annex” to the contract and will be determined by **(RDF)**.

15. Specific Terms & Conditions

1. Rehabilitation work for WASH Facilities in Schools

Type of Scheme		Rehabilitation work for WASH Facilities in Schools		
S.no	Item	Description	Quantity	Unit
1	Bricks	First class bricks (9" * 3" * 4.5")	14500	No's
2	Cement	Lucky or Pakland (opc)	137	Bags
3	Sand	Fine sand bolari free from dust	700	Cft
4	Crush	Size (1/2"- 3/4") dia stone	300	Cft
5	UPVC-Pipe 4" dia for drain	Jeddah/pak Al arab	100	Rft
6	Elbow	UPVC 4" dia (Steelex)	2	No.s
7	Steel Jali	Size 4" dia Circular	2	No.s
8	Casing Pipe	UPVC Pipe 2" dia al arab	250	Rft
9	Suction Pipe	1.25" dia UPVC Pipe Jedda / Pak Al Arab	200	Rft
10	Filter	UPVC pipe with holes & Cloth & filter 1.25" dia Jali wooden pieces	5	No.s
11	Hand Pump Machine with long handle (IIL - LL - 2.5"dia)	6ft Long machine including 8 inch brass cylinder (weight of cylinder is 1.5kg) with all brass accessories, long hange, bran cope and bottom GI Pipe Nipple 1" dia	2	No.s
12	Lead Line Pipe (Poly Pipe)	1" Dia National PVC Pipe (wt 28-30kg/500 rft)	5000	Rft
13	Lead line Fitting Material	Check valve Khalil company, 1" dia of copper made	10	No.s



14	UPVC - Solution	Tz / AGM 250gm Ez Co.	10	No.s
15	Distemping 2 coat with Labour for 24 Latrines in 15 Schools	ICI, Corona Company three coat of distemper (material & labour)	4430	Sft
16	WC Medium size	Indian WC 22 inch (Saga, Kareem, 3star, total)	9	No.s
17	P-Trap Ceramic	P-Trap Ceramic good Quality for wc large size	9	No.s
18	UPVC 3/4" dia pipe for 11 Latrine	Al Arab	110	Rft
19	UPVC 1" dia pipe for 11 Latrine	Al Arab	165	Rft
20	Handle Valve 3/4" for 11 Latrine	Brass (Master/Paragon/equivalent company)	11	No.s
21	Handle Valve 1" for 11 Latrine	Brass (Master/Paragon/equivalent company)	11	No.s
22	Hockey Pipe 1.25" dia 1.5ft long	Steel pipe for flush tanks & w.c	11	No.s
23	Fitting materials	UPVC Elbow 1" 2Nos. 3/4" 3Nos. UPVC Tee 1" 1Nos., Wall Socket 3/4" 2Nos., 1" 2Nos.)	11	Sets
24	Steel	2#-3# Soot dia steel bars	115	Kg
25	Iron door 2.5' x 6' with two coat of oil paint	20 gauge iron sheet with Angle frame each, Av. Weight 35 kgs.	14	No.s
26	CC Jali for Ventilators	2' x 1'	14	No.s
27	Roof Bricks	12" x 6" 1.5" thick	250	No.s
28	T-Iron	Average Weight of T-Iron, 700g/Rft	100	Rft
29	Wash Basin complete set with Stand, Side pillar cock, Tee cock, Nylone pipe etc complete.	Good Quality (Almas/Asia/3star Medium size)	11	Set
30	Water Taps	Almas/Asia Company	30	No.s
31	Electric Motor pump	1/2 hp Donky pump (Rahber, Diamond, Javed)	8	No.s



32	Fiber Tank 150 Gallon	Master / Universal / Rehbar Company	4	No.s
33	Ceramic Tiles	10" x13" Shabbir (Prime / Standard quality)	4	Sq. meter
34	Construction Charges of Hand Pump Plate Form, Disposal Pits	Skilled Labour	28	No.s
35	Labour charges of Brick Masonry for (9 Pits, 6 new Latrines)	Skilled & Un Skilled	2656	Sft
36	Labour charges of Plastering for Latrine	Skilled & Un Skilled	3595	Sft
37	Plumber	Skilled Labour	20	Per Day
38	Electrician	Skilled Labour	8	Per Day
39	Bore work (5Nos. bore)	2.5" dia manually each bore 50ft	250	Rft

2. Supply of Furniture

Type of Scheme		Supply of Furniture		
S.no	Item	Description	Quantity	Unit
1	Bench	Made of hard wood (frame of babur & top of Russian diyar) size 6ft length, top wooden slab 10" wide & 1.5" thick with 6 legs of size 2.5" X 2.5" x 18" height and center support of 2 legs size 2" x 1.5" with 2 coat of corona company oil paint	135	Nos
2	Bench	Made of hard wood (frame of babur with top of babur) size 6ft length, top wooden slab 10" wide & 1.5" thick with 6 legs of size 2.5" X 2.5" x 18" height and center support of 2 legs size 2" x 1.5" with 2 coat of corona company oil paint	135	Nos
3	Chair	For Class Room / Staff Room taulhi wood with Nylon net seat and back with wooden Patti with sprit polish of size 18"to 20" wide.	40	Nos
4	Table	For Class room of the size 4'x2.5'X2.5', with top lamination and wooden gola of size 1.5"thick and bottom wooden frame of size 2"x2".	21	Nos
5	Almeria	Iron almari/ shelf of size 3'x6'x1.5' of 22 gauge sheet with iron door and lock. (Silver color).	10	Nos
6	Black Board	Commercial Hanging board with frame of size 4 ft x 3 ft) 1" thick with gola patti	22	Nos



3. Supply of Playground Accessories

Type of Scheme		Supply of Playground Accessories		
S.no	Item	Description	Quantity	Unit
1	Climber	Made with heavy-duty steel which has bars for children to climb or swing on. Structure made with 14 gauge galvanized and oil painted pipes in standard size (8feet length 8feet height 2 feet width) used main pipe 2.25 inches-14 gauge & distribution pipe for ladder size 1 inch-14 gauge (with Fitting)	28	No's
2	Slide	Iron slide made with 18 gauge Eco gauge Eco friendly material fixed with length 10 feet & width 1.5 feet sheet of 18 gauge round pipe used size 1inch,with gauge of 14 ladder from other side with 6ft Height & 1.5feet width (with Fitting)	28	No's
3	Swing	Size of swing 10feet height & 10 feet length used vertical pipe 14 gauge - size of pipe .25inches wooden with fixing chain used of diyyar or palter wood with fixing chain used main top horizontal pipe for fixing wooden piece of size 2.5 inches-12 gauge (with Fitting)	28	No's

Areas of work

Sr.#	U/C	Name of Villages
1	Khorri	GBPS Ilyas Rajar
2	Khorri	GBPS Waroo Wassan
3	Khorri	GBPS Lal Muhammad Khaskheli
4	Khorri	GBPS Haji Tayyab Dars
5	Khorri	GBPS Bahadur Mahar
6	Khorri	GBPS Haji Abdullah Laghari
7	Khorri	GBPS Haji Karim Bux Laghari
8	Khorri	GBPS Noor Muhammad Kunbhar
9	Khorri	GBPS Arbab Shar
10	Khorri	GBPS Mevo Khan Khaskheli
11	Khorri	GBPS Jamal Bhayyo
12	Khorri	GBPS Ghulam Siddique
13	Khorri	GBPS Murad Mahar/ Akbar Shar



14	Khorri	GBPS Choudri Adalat
15	Khorri	GBPS Guhram Shar
16	Khorri	GBPS Mir Hassan Shar
17	Kamil Hingoro	GBPS Tar Babar
18	Kamil Hingoro	GBPS Tar Nabi Bux
19	Kamil Hingoro	GBPS Rablahoo
20	Kamil Hingoro	GBPS Bhoorio
21	Kamil Hingoro	GBPS Juman Rajar
22	Kamil Hingoro	GBPS Jhoro Hingorjo
23	Kamil Hingoro	GBPS Loung Hingorjo
24	Kamil Hingoro	GBPS Wai Mangrio
25	Kamil Hingoro	GBPS Motho Hingorjo
26	Kamil Hingoro	GBPS Dodo Faqeer Chanehion
27	Kamil Hingoro	GBPS Genhar
28	Kamil Hingoro	GBPS Ghulam Bhanbhro

Terms & Conditions:

1. The tender documents can be collected from (Research & Development Foundation (RDF) House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad and RDF field office Zam Zam Town, near Nadra Office, Khipro District Sanghar during office hours (9:00am to 5:00pm). The tender pack can also be downloaded through our website www.rdfoundation.org.pk or by sending an e-mail to logistics@rdfoundation.org.pk. Suppliers who download the tender documents from the website or receive by email, will require to deposit the tender fees along with their bids at the time of tender submission;
2. Sealed tenders should reach (RDF) Research & development Foundation (RDF) House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad on or before (**October 09, 2017 at 11:00AM**) and should be clearly marked "TENDER - Not to be opened before "**(October 09, 2017 at 12:00PM)**".
3. Tenders will be opened on **October 09, 2017 at 12:00 PM**) in the presence of suppliers or their representatives, who wish to witness the tender opening.
4. A **pay order/ demand draft** in favor of "(Research & Development Foundation)" with a value of 1% of the bid amount must also accompany the bid as Tender Guarantee along with Tender fee Rs. 1000. Bids received without pay order /demand draft may be rejected.
5. **Samples of each item must** also be submitted along with the bid. Non submission of samples might make the bidder in-eligible / unqualified.



6. The delivery of material will be different location of Khipro district Sanghar.
7. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.
8. Payment will be made on satisfactory delivery of supplies through cross cheque.
9. Tender Committee or its representative reserves the right to inspect the goods in successful bidder's Warehouse for verification.
10. Tender price must be inclusive of delivery costs and all admissible taxes while relevant taxes will be deducted at source. Copies of NTN numbers must also accompany the tenders.
11. Tender committee reserves the right to alter the quantity, if required.
12. An agreement will be signed with successful bidder(s) for timely supply of appropriate quality items and method of payment. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.
13. In case the supplies are delayed, (RDF) will impose a fine of 0.5 % per Day of the total amount of contract for each day of delay, and delay of material maximum 15 days after 15 days contract will be cancelled and security deposit will not refund.
14. (RDF) reserves the right to forfeit the Performance Guarantee in case of breach of the agreement.
15. Tender Offers must be valid for minimum **269 days** (September 23, 2017 to June 30, 2017) after the tender announcement.
16. Tender publication does not constitute any commitment on part of (RDF) unless a written agreement is signed by both parties.
17. Lowest price will not be the **sole criteria; quality, delivery time and previous experience** will also be considered.
18. If any supplier is shortlist after all process and regret to accept the purchase order his security deposit will not return.

Research & Development Foundation (RDF)
PURCHASING TERMS AND CONDITIONS

Unless the context indicates otherwise, the term "Buyer" refers to (RDF). The term "Supplier" refers to the entity named on the order and contracting with the Buyer. The term "Contract" can be taken to mean either (a) the purchase order or (b) the supply agreement, whichever is in place.

GENERAL TERMS AND CONDITIONS

- 1) Price: The prices stated on the order shall be held firm for the period and / or quantity unless specifically stated otherwise
- 2) Source of Instructions: The Supplier shall not seek nor accept instructions from any source external to (RDF) in relation to the performance of the contract.



3) Assignment: The Supplier shall not assign, transfer, sublet or subcontract the contract or any part thereof without the prior written consent of the Buyer.

4) Corruption: The Supplier shall not give, nor offer to give, anyone employed by the Buyer an inducement or gift that could be perceived by others to be a bribe. The Supplier agrees that a breach of this provision may lead to an immediate end to business relationships and termination of existing contracts.

5) Confidentiality : All data, including but not limited to, maps, drawings, photographs, estimates, plans, reports and budgets that has been compiled by or received by the Supplier under the contract shall be the property of (RDF) and shall be treated as confidential. All such data should be delivered to the authorized officials representing the Buyer upon request.

5.1 The Supplier may not communicate at any time to any other person, government or authority external to (RDF), any information that has been compiled through association with (RDF) which has not been made public except with written authorization from the Buyer. These obligations do not lapse upon termination of the contract.

6) Use of Emblem or Name: Unless otherwise agreed in writing; the Supplier shall not advertise nor make public the fact that it is not supplying goods or services to the Buyer, nor shall the Supplier in any way whatsoever use the name or emblem of (RDF) in connection with its business or otherwise.

7) Observance of Law: The Supplier shall comply with all laws, ordinances, rules and regulations bearing upon the performance of its obligations under the terms of the contract.

8) Force Majeure: The meaning of the term can be taken to mean acts of God, war (declared or not), invasion, revolution, insurrection or acts similar in nature or force.

8.1 In the event of and as soon as possible after the occurrence of any cause deemed *force majeure*, the Supplier must inform the Buyer of the full particulars in writing. If the Supplier is rendered unable either in part or in whole to perform its obligations then the Buyer shall take such action as it considers, in its sole discretion, to be appropriate or necessary in the circumstances.

8.2 If the Supplier is permanently rendered incapable in whole or part by reason of *force majeure* to complete its obligations and responsibilities under the contract then the Buyer will have the right to suspend or terminate the contract on the same terms and conditions laid out in section 9, Cancellation.

9) Cancellation: The Buyer reserves the right to cancel the contract should it suspend its activities or through changes to its mandate by virtue of the Executive Council of (RDF) and/or lack of funding. In such a case the Supplier shall be reimbursed by (RDF) for all reasonable costs incurred by the Supplier, including all materials satisfactory delivered and conforming to specification and terms of contract, prior to receipt of the termination notice.

9.1 Should the supplier encounter solvency problems including, but not limited to, bankruptcy, liquidation, receivership and similar, the buyer reserves the right to terminate the contract immediately without prejudice to any other right or remedy it may have under the terms of these conditions.

10) Warranty: The Supplier shall provide the Buyer with all manufacturers' warranties. The supplier warrants that all goods supplied in relation to the contract meets specification, is defect free and is fit for the purpose of the intended use. If, during the warranty period, the goods are found to be defective or non-



conforming to specification, the Supplier shall promptly rectify the defect. If the defect is permanent then at the choice of the Buyer the Supplier will either replace the item at their cost or reimburse the Buyer.

11) Loss and Indemnity: The Supplier shall compensate the Buyer in full on demand for all loss, damage or injury to the Buyer which results from the Suppliers failure to comply with the Contract (whether negligent or otherwise).

12) Insurance: The Supplier shall be at all times fully insured with a reputable insurer against all insurable liability under the Contract.

13) Inspection and Test: The Supplier must inspect the goods prior to dispatch to ensure conformance to specification and/or any other provisions of the contract. The Buyer reserves the right to inspect the goods for compliance with specifications and provisions of the contract. If, in the Buyers' opinion, the goods and/or services do not comply with the specification, the Buyer will inform the Supplier in writing. In such a case the Supplier shall take the necessary action to ensure compliance, liability for any additional cost incurred for rectifying compliance will rest with the Supplier.

14) Changes: The Buyer reserves the right to make reasonable changes at any time to the specification, drawings, plans, quantity, packing instructions, destination, or delivery instruction. If any such change affects the price of goods or performance of service the Supplier and Buyer may negotiate an equitable adjustment to the contract, provided that the Supplier claims for adjustments in writing to the Buyer within 3 days from being notified of any change.

15) Export License: If an export license or licenses are required for the goods, the Supplier has the responsibility to obtain that license or licenses.

16) Payment Terms: Unless otherwise agreed, payment terms will be 15 working days from the receipt of goods and invoice.

17) Ethics: The nature of (RDF) operations necessitates that the Supplier must maintain ethical and moral standards including but not limited to, no discrimination on the basis of race, gender, religion or age, avoidance of materials/services provided with the use of slavery including child labor. Failure to maintain such standards, in the opinion of the buyer, may result in termination of the business relationship between the Buyer and Supplier. (RDF) is a signatory to and supporter of the KNH Supplier Code of Conduct policy, which the Supplier must comply with.

18) Rights of (RDF): Should the Supplier fail to perform under the terms and conditions of the contract, including but not limited to failing to obtain export licenses or to make delivery of all or part of the goods by the agreed delivery date(s), the Buyer may, after giving reasonable notice to the Supplier, exercise one or more of the following rights:

Procure all or part of the goods from an alternate source, in which event the Buyer may hold the Supplier liable for additional costs incurred.

Refuse to accept all or part of the goods. Terminate the contract.

19) No Agency: This order does not create a partnership between the Buyer and Supplier or make one party the agent for the other for any purpose.

20) Severability: If any provision in this Agreement is deemed to be, or becomes invalid, illegal, void or unenforceable under applicable law, such provision will be deemed amended to conform to applicable law so



as to become valid and enforceable, or if it cannot be so amended without materially altering the intention of the parties, it will be deleted, but the validity, legality and enforceability of the remaining provisions of this Agreement shall not be impaired or affected in any way.

21) Jurisdiction Clause: The Contract shall be governed by Pakistani law and the Supplier consents to the exclusive jurisdiction of the Pakistani courts in all matters regarding it except to the extent that the Buyer invokes the jurisdiction of the courts of any other country.

22) **Waivers and Variations:**

22.1 A failure to exercise or delay in exercising a right or remedy provided by the Contract or by law does not constitute a waiver of the right or remedy or a waiver of other rights or remedies. No single or partial exercise of a right or remedy provided by the Contract or by law prevents further exercise of the right or remedy or the exercise of another right or remedy.

22.2 No variation of the Contract shall be effective unless it is made in writing and signed by each of the parties.

23. **Service of Notices:**

23.1 Any notice given under the Contract shall be in writing and may be served: Personally;

By registered or recorded delivery mail;

By facsimile transmission (confirmed by post);

By any other means which any party specifies by notice to the others.

23.2 Each party's address for the service of notice shall be at their registered address or such other address as specified by notice to the others.

23.3 A notice shall be deemed to have been served: If it was served in person, at the time of service; If it was served by post, 48 hours after it was posted; and if it was served by facsimile transmission, at the time of transmission (RDF) Ethical Purchasing Policy (RDF) seeks to purchase goods and services which: Are produced and delivered under conditions that do not involve the abuse or exploitation of any persons._____

1 This policy has been adapted from RDF Ethical Purchasing Policy which KNH-CC supports.

Have the least negative impact on the environment. Regarding the required Code of Conduct for Suppliers, this is summarized as follows: Employment is freely chosen. The rights of staff to freedom of association and to collective bargaining are respected. Working conditions are safe and hygienic. No exploitation of children. Wages paid are adequate to cover the cost of a reasonable living. Working hours are not excessive. No discrimination is practiced. No harsh or inhumane treatment of staff is allowed.



(Doc: 4) Declaration of Eligibility

Tenderer / Supplier:

I, the undersigned *(Name and address of representative)*

Representative
of

(Name and address of company)

Declare none of the following conditions is applicable to us;

- Are not registered companies.
- Are not bankrupt or in the process of going bankrupt.
- Have been convicted for an offense concerning professional conduct.
- Have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- Have not fulfilled obligations related to payment of taxes.
- Are guilty of serious misinterpretation in supplying information.
- Are in situation of conflict of interest (with prior relationship to project or family or business relationship to parties on Research & Development Foundation (RDF)).
- Were declared as serious fault of implementation owing to a breach of their contractual obligations.
- Are on any list of sanctioned parties issued by the Pakistan Government, United Nations, United States Government and European Union.

In the presence of

Declared

(Name & Signature)

(Stamp)

(Name, address)

(Location, date)

(Doc: 5) Bid Form (Supplies)

Date: _____

Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26

To: _____ *[name and address of Purchaser]* _____

Gentlemen and/or Ladies:

Having examined the bidding documents including Tender Nos. _____, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver _____ *[description of goods and services]* in conformity with the said bidding documents for the sum of _____ *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods within _____ days of signing of the contract. In case of delay in delivery a penalty @ 0.5% of contract amount for each day can be imposed. In case of breach of contract (RDF) will have right to cancel the contract.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per the bidding Documents

Dated this _____ day of _____ 2017 _____.



(Doc: 6) PRICE SCHEDULE

Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26

Date:

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head. All supplies are to be deliver at different location of Khipro district Sanghar.

Lot#1: Rehabilitation work for WASH Facilities in Schools

S.no	Items	Description	Estimated Qty in No's A	Unit	Unit price inclusive of taxes, packing, loading/ unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/ unloading, labeling, Transportation C= A x B	Delivery Time in Days after PO / Purchase Contract
1	Bricks	First class bricks (9" * 3" * 4.5")	14500	No's			
2	Cement	Lucky or Pakland (opc)	137	Bags			
3	Sand	Fine sand bolari free from dust	700	Cft			
4	Crush	Size (1/2"- 3/4") dia stone	300	Cft			
5	UPVC-Pipe 4" dia for drain	Jeddah/pak Al arab	100	Rft			
6	Elbow	UPVC 4" dia (Steelex)	2	No.s			



7	Steel Jali	Size 4" dia Circular	2	No.s			
8	Casing Pipe	UPVC Pipe 2" dia al arab	250	Rft			
9	Suction Pipe	1.25" dia UPVC Pipe Jedda / Pak Al Arab	200	Rft			
10	Filter	UPVC pipe with holes & Cloth & filter 1.25" dia Jali wooden pieces	5	No.s			
11	Hand Pump Machine with long handle (IIL - LL - 2.5" dia)	6ft Long machine including 8 inch brass cylinder (weight of cylinder is 1.5kg) with all brass accessories, long hange, bran cope and bottom GI Pipe Nipple 1" dia	2	No.s			
12	Lead Line Pipe (Poly Pipe)	1" Dia National PVC Pipe (wt 28-30kg/500 rft)	5000	Rft			
13	Lead line Fitting Material	Check valve Khalil company, 1" dia of copper made	10	No.s			
14	UPVC - Solution	Tz / AGM 250gm Ez Co.	10	No.s			



15	Distemping 2 coat with Labour for 24 Latrines in 15 Schools	ICI, Corona Company three coat of distemper (material & labour)	4430	Sft			
16	WC Medium size	Indian WC 22 inch (Saga, Kareem, 3star, total)	9	No.s			
17	P-Trap Ceramic	P-Trap Ceramic good Quality for wc large size	9	No.s			
18	UPVC 3/4" dia pipe for 11 Latrine	Al Arab	110	Rft			
19	UPVC 1" dia pipe for 11 Latrine	Al Arab	165	Rft			
20	Handle Valve 3/4" for 11 Latrine	Brass (Master/Paragon/equivalent company)	11	No.s			
21	Handle Valve 1" for 11 Latrine	Brass (Master/Paragon/equivalent company)	11	No.s			
22	Hockey Pipe 1.25" dia 1.5ft long	Steel pipe for flush tanks & w.c	11	No.s			
23	Fitting materials	UPVC Elbow 1" 2Nos. 3/4" 3Nos. UPVC Tee 1" 1Nos., Wall Socket 3/4" 2Nos., 1" 2Nos.)	11	Sets			



24	Steel	2#-3# Soot dia steel bars	115	Kg			
25	Iron door 2.5' x 6' with two coat of oil paint	20 gauge iron sheet with Angle frame each, Av. Weight 35 kgs.	14	No.s			
26	CC Jali for Ventilators	2' x 1'	14	No.s			
27	Roof Bricks	12" x 6" 1.5" thick	250	No.s			
28	T-Iron	Average Weight of T-Iron, 700g/Rft	100	Rft			
29	Wash Basin complete set with Stand, Side pillar cock, Tee cock, Nylone pipe etc complete.	Good Quality (Almas/Asia/3star Medium size)	11	Set			
30	Water Taps	Almas/Asia Company	30	No.s			
31	Electric Motor pump	1/2 hp Donky pump (Rahber, Diamond, Javed)	8	No.s			
32	Fiber Tank 150 Gallon	Master / Universal / Rehbar Company	4	No.s			
33	Ceramic Tiles	10" x13" Shabbir (Prime / Standard quality)	4	Sq. meter			



34	Construction Charges of Hand Pump Plate Form, Disposal Pits	Skilled Labour	28	No.s			
35	Labour charges of Brick Masonry for (9 Pits, 6 new Latrines)	Skilled & Un Skilled	2656	Sft			
36	Labour charges of Plastering for Latrine	Skilled & Un Skilled	3595	Sft			
37	Plumber	Skilled Labour	20	Per Day			
38	Electrician	Skilled Labour	8	Per Day			
39	Bore work (5Nos. bore)	2.5" dia manually each bore 50ft	250	Rft			
Total Amount							

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____



(Doc: 6) PRICE SCHEDULE

Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26

Date:

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head.
All supplies are to be deliver at different location of Khipro, district Sanghar.

Lot # 2: Supply of Furniture

S.no	Items	Description	Estimated Qty in No's A	Unit	Unit price inclusive of taxes, packing, loading/ unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/ unloading, labeling, Transportation C= A x B	Delivery Time in Days after PO / Purchase Contract
1	Bench	Made of hard wood (frame of babur & top of Russian diyar) size 6ft length, top wooden slab 10" wide & 1.5" thick with 6 legs of size 2.5" X 2.5" x 18" height and center support of 2 legs size 2" x 1.5" with 2 coat of corona company oil paint	135	Nos			
2	Bench	Made of hard wood (frame of babur with top of babur) size 6ft length, top wooden slab 10" wide & 1.5" thick with 6 legs of size 2.5" X 2.5" x 18" height and center support of 2 legs size 2" x 1.5" with 2 coat of corona company oil paint	135	Nos			



3	Chair	For Class Room / Staff Room taulhi wood with Nylon net seat and back with wooden Patti with sprit polish of size 18"to 20" wide.	40	Nos			
4	Table	For Class room of the size 4'x2.5'X2.5', with top lamination and wooden gola of size 1.5"thick and bottom wooden frame of size 2"x2".	21	Nos			
5	Almeria	Iron almari/ shelf of size 3'x6'x1.5' of 22 gauge sheet with iron door and lock. (Silver color).	10	Nos			
6	Black Board	Commercial Hanging board with frame of size 4 ft x 3 ft) 1" thick with gola patti	22	Nos			
Total Amount							

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____



Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26

Date:

Please mention your bid / quote on this form along with your sign and stamp on each page or in the same manner on your letter head.
All supplies are to be deliver at different location of Khipro, district Sanghar.

Lot # 3: Supply of Playground Accessories

S.no	Items	Description	Estimated Qty in No's A	Unit	Unit price inclusive of taxes, packing, loading/ unloading, labeling and transportation (To be filled in PKR by the bidder) B	Total price per item inclusive of all applicable taxes, packing, loading/ unloading, labeling, Transportation C= A x B	Delivery Time in Days after PO / Purchase Contract
1	Climber	Made with heavy-duty steel which has bars for children to climb or swing on. Structure made with 14 gauge galvanized and oil painted pipes in standard size (8feet length 8feet height 2 feet width) used main pipe 2.25 inches-14 gauge & distribution pipe for ladder size 1 inch-14 gauge (With fitting)	28	No's			
2	Slide	Iron slide made with 18 gauge Eco gauge Eco friendly material fixed with length 10 feet & width 1.5 feet sheet of 18 gauge round	28	No's			



		pipe used size 1inch,with gauge of 14 ladder from other side with 6ft Height & 1.5feet width (With fitting)					
3	Swing	Size of swing 10feet height & 10 feet length used vertical pipe 14 gauge - size of pipe .25inches wooden with fixing chain used of diyar or palter wood with fixing chain used main top horizontal pipe for fixing wooden piece of size 2.5 inches-12 gauge (With fitting)	28	No's			
Total Amount							

Name of Bidder: _____

Date: _____

Sign & Stamp of Bidder: _____



Tender Document

Location: Research & development Foundation (RDF) House # A-50 Sindhi Muslim Cooperative Housing Society, Qasimabad, Hyderabad	Tender Ref: RDF/KNH-CC-Sanghar/03/23-09-2017/26
Project : "Strengthening Climate Resilient Livelihoods"	Date: 23 September, 2017

Tender Document Receipt

Tenderer / Supplier Name:	
Address:	
Contact Number:	Email:

I hereby acknowledge receipt of one set of tender documentation for the above project.

1. Tender Notice
2. General Conditions for Tender
3. Declaration of Eligibility
4. Bid Form suppliers
5. Price Schedule of Supplies
6. RDF/KNH Participant Protection Policy
7. Tender Document Receipt

First Name and Last Name:	
Signature & Stamp:	
Date and Time:	